

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE MEETING OF HARTLEY PARISH COUNCIL

HELD IN THE PAVILION, MANOR FIELD, CHURCH ROAD

ON MONDAY 14th FEBRUARY 2022 AT 7.30 P.M.

Present :

Cllr Larry Abraham
Cllr Chris Alford
Cllr Penny Cole
Cllr Perry Cole
Cllr Lesley Driscoll
Cllr Laurence Glander
Cllr Anne Oxtoby
Cllr Brian Ramsay
Cllr Vincent Sewell

In attendance:

Mrs Helen Boden - *(Clerk)*
Cllr David Brazier – *(Kent County Councillor)*
1 member of the public

1. Apologies

Apologies for absence had been received from Cllr James Colwell due to family commitments, Cllr David Graeme due to family commitments, Cllr Mally Malham due to family commitments and Cllr Ian Ross due to family commitments.

RESOLVED: That,
the absences of Cllr James Colwell due to family commitments, Cllr David Graeme due to family commitments, Cllr Mally Malham due to family commitments and Cllr Ian Ross due to illness, be accepted and approved.

2. Declarations of interest

There were no declarations of interest.

3. Dispensations

There were no requests from Members for a dispensation.

4. Minutes

RESOLVED: That,
the minutes of the meeting of Hartley Parish Council held on 10th January 2022, be approved and signed by the Chairman as a correct record.

The meeting was adjourned at 7.31 p.m. to receive reports from the County Councillor and District Councillors and to take questions from members of the public.

The meeting resumed at 7.48 p.m.

5. Burial Grounds & Gardens of Remembrance Committee

Cllr Penny Cole commented on the fact that minute item 4. Financial Report had been minuted as a recommendation when it should have been minuted as a resolution.

Members considered minute item 6 (c), Hartley Burial Ground, relating to the proposal for the installation of a new gate and path leading from Hartley Burial Ground to Manor Field Burial Ground.

Members agreed that the preferred option would be for a Deed of Easement to be negotiated.

RESOLVED: That,

the minutes of the meeting of the Burial Grounds & Gardens of Remembrance Committee held on 9th February 2022, including the above amendment and the recommendations contained therein, be received and where necessary approved and adopted.

6. Planning Committee

RESOLVED: That,

the minutes of the meetings of the Planning Committee held on 19th January 2022 and 2nd February 2022 and the recommendations contained therein, be received and, where necessary, approved and adopted.

7. Covid – 19 Pandemic

Members had been requested to consider any action that may be required due to the Covid-19 Pandemic.

RESOLVED: That,

no additional action is required at the present time.

8. Neighbourhood Plan

Members had been requested to receive and note the minutes of the meeting of the Neighbourhood Plan Steering Group held on 7th February 2022.

Cllr Alford reported that the funds applied for from the Government Grant had now been received and would be required to be spent by the end of March.

RESOLVED: That,

- 1) Cllr Alford's report be noted and,
- 2) the minutes of the meeting of the Neighbourhood Plan Steering group held on 7th February 2022, be received and noted.
- 3)

9. Budget

Cllr Ramsay explained that following the last meeting, an article in one of the local publications had reported that there would be a net income over expenditure in the approved budget for 2022/23.

Cllr Ramsay clarified to Members that the budgeted expenditure for 2022/23 would exceed the budgeted income by £17,275 and that in order for the Council to contain the Band D charge for 2022/23 to the level set in 2020/21 and 2021/22, there would in fact be a budget deficit.

RESOLVED: That,

Cllr Ramsay's report be noted.

10. Payments

RESOLVED: That,

- (1) the payment of accounts for February 2022, attached as **Appendix 1** to these minutes, be approved.
- (2) the Council detail report as at 8th February 2022, setting out actual income and expenditure against budgeted estimates be received and noted;
- (3) the bank reconciliations for the Council's four bank accounts for January 2022, be verified by Cllr David Graeme after the close of the meeting.
- (4) it be noted that the bank reconciliations for the Council's four bank accounts for December 2021 had been verified by Cllr Ian Ross.

The meeting closed at 8.08p.m.

Signed:.....

Date:.....

Chairman of Hartley Parish Council

Schedule of Payments February 2022 - Paid by Internet Banking from Unity Trust Bank					
Ref:	Payment to	Particulars	Net	VAT	Total
725641397		PAID 09/02/21 - 4 no bollard keys re MF	30.80	6.16	36.96
968814401		Salary 01/02/2022 - 28/02/2022 (Pre-approved)	2,310.38	-	-
		Reimburse re Sight test Boots opticians	25.00	-	2,335.38
35242874		Salary 01/02/2022 - 28/01/2022 (Pre-approved)	1,182.55	-	-
		Reimburse re allotment keys x 4	32.00	-	1,214.55
614507343		Month 11 Employer & Employee NIC & PAYE	1,354.68	-	1,354.68
867121348		Employer & Employees pension contributions February 2022	1,280.76	-	1,280.76
844421602		Review public feedback & establish potential topics, evidence base & policy options for the Hartley N/Plan inv HA/1	1,378.80	-	1,378.80
866275878		Call out to Pavilion 22/01/22 inv 2022/13520	33.75	6.75	40.50
420875857		Supply & fit 2 50w PIR sensor floodlights inc new brackets @ Pavilion inv no 1016	459.23	91.85	551.08
60006042		Cleaning of pavilion inv 03398	229.00	-	229.00
28158483		2 x pitchmarker Super C inv S1214021	62.92	12.58	75.50
911947166		Rectory Meadow management & Gorse Wood management day inv 900142983	2,000.00	-	2,000.00
601431682		Stationery inv I3949396	61.91	12.38	-
		Stationery inv I3957524	59.40	11.88	-
		Stationery inv I3951168	3.95	0.79	150.31
47398212		Standing chg re Pavilion inv 34719879	19.61	0.98	20.59
930226608		Supply & deliver 20 x garden waste sacks 05/01/22 inv 2071458	280.00	-	-
		Supply & deliver 2 bundles black refuse sacks 05/01/22 inv 2071458	55.00	11.00	-
		Supply & deliver 3 bundles recycling sacks 05/01/22 inv 2071458	24.00	-	-
		Supply & deliver 2 bundles recycling sacks 17/01/22 inv 2071576	55.00	11.00	-
		Supply & deliver 5 bundles recycling sacks 17/01/22 inv 2071576	40.00	-	476.00
112782852		Annual subscription	36.00	-	36.00
799701430		Garden maint @ BG inv 74	140.00	-	-
		BG visual inspection inv 75	18.50	-	158.50
770348088		Works at Billings Hill Shaw inv 307868	150.00	30.00	180.00
999673724		Routine maint work, pitch marking and various repairs inv 1139	1,043.28	-	1,043.28
			12,335.72	189.21	12,524.93

Schedule of Payments February 2022 - Paid by cheque/DDR from Barclays Bank

Chq No	Payment to	Particulars	Net	VAT	Total
DDR		Mixed payment plan charges 13/12/21 - 12/01/22	15.64	-	15.64
107031		Top up Unity Bank account	21,500.00	-	21,500.00
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			21,515.64	-	21,515.64

Adjournment

The meeting was adjourned at 7.31 p.m.

Cllr Brazier reported that Kent County Council's annual budget meeting had taken place last week and that the main issue that would affect Hartley residents would be the proposed reduction in the current bus service.

Cllr Brazier reported that the 489 service currently operating on a Sunday, would be cancelled from 1st April.

In addition, there would be a reduction in the 423 service during the week and from 1st April, the last bus travelling to Dartford would leave Hartley at 1.15p.m. and the last bus returning from Dartford would leave at 6.00p.m.

Cllr Brazier reported that should any additional services be affected, he would advise the Parish Council.

Cllr Abraham reported that Sevenoaks District Council's budget meeting was due to be held on 22nd February.

Cllr Perry Cole reported that the White Oak Leisure Centre had officially re-opened at the weekend.

Cllr Perry Cole reported that Sevenoaks District Council had signed up to the second wave of "solar together", giving private residences and businesses until 15th March to register for the scheme.

A member of the public asked whether the Parish Council had any plans to deal with the mole issue at the Manor Field Burial Ground.

The Chairman confirmed that the matter had been discussed at a recent meeting of the Burial Grounds & Gardens of Remembrance Committee and that it had been agreed that no action would be taken.

The meeting resumed at 7.48 p.m.

