

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE MEETING OF HARTLEY PARISH COUNCIL

HELD IN THE PAVILION, MANOR FIELD, CHURCH ROAD

ON MONDAY 10th June 2019 AT 7.30 P.M.

Present : Cllr Christopher Alford
Cllr Sheila Bennett
Cllr Penny Cole
Cllr Perry Cole
Cllr Lesley Driscoll
Cllr Anne Oxtoby – (*Chairman*)
Cllr Ian Ross
Cllr Vincent Sewell

In attendance: Mrs Jane Tyrrell - (*Assistant Clerk*)
Cllr David Brazier – Kent County Councillor
1 member of the public

1. Apologies

Apologies for absence had been received from Cllr Mohr due to work commitments, Cllr Graeme due to family commitments and Cllr Sewell due to family commitments.

RESOLVED: That,

the absences of Cllr Mohr due to work commitments, Cllr Graeme due to family commitments and Cllr Sewell due to family commitments, be accepted and approved.

2. Declarations of interest

There were no declarations of interest.

3. Dispensations

There were no requests from Members for a dispensation.

4. Minutes

RESOLVED: That,

the minutes of the meeting of Hartley Parish Council held on 13th May 2019 be approved and signed by the Chairman as a correct record.

The meeting was adjourned at 7.35 p.m. to receive reports from the County Councillor and District Councillors and to take questions from members of the public.

The meeting resumed at 7.45 p.m.

Pursuant to Standing Order 3 (e) the Chairman of the Council invited members of the public present to express an interest if they wished to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

There were no expressions of interest.

5. General Purposes Committee

RESOLVED: That,

the minutes of the meeting of the General Purposes Committee held on 21st May 2019 and the recommendations contained therein, be received and, where necessary approved and adopted.

6. Planning Committee

The Council had been requested to approve, as a correct record, the minutes of the Planning Committee meeting held on 15th May 2019. It was noted that the resolution for minute item 2, incorrectly referred to Chairman instead of Vice-Chairman.

RESOLVED: That,

(1) the minutes of the meeting of Planning Committee held on 15th May 2019, including the amendment to the resolution for minute item 2, reference to Vice Chairman, be noted.

(2) the minutes of the meeting of the Planning Committee held on 15th May 2019, be received and adopted.

7. Publication Scheme, Freedom of Information Act 2000 and Data Protection Act 2018

The Council had been requested to confirm the Council's Publication Scheme and procedures for handling requests under the Freedom of Information Act 2000 and the Data Protection Act 2018, as reviewed by the General Purposes Committee at its meeting held on 21st May 2019.

RESOLVED: That,

(1) the Council's Publication Scheme, as reviewed by the General Purposes Committee at its meeting held on 21st May 2019, be approved and adopted.

(2) the Council's procedures for handling requests under the Freedom of Information Act 2000 and the Data Protection Act 2018, as reviewed by the General Purposes Committee at its meeting held on 21st May 2019, be approved and adopted.

8. Northfield Management Committee

RESOLVED: That,

the minutes of the meeting of the Northfield Management Committee held on 29th April 2019, be received and noted.

9. Pedestrian Crossing, Ash Road

At the meeting of the General Purposes Committee held on 21st May 2019, the Committee considered the design of the proposed crossing, including Kent Highway Services' proposal to move the existing south bound bus stop to prevent it encroaching into the space containing the new high friction surface. Kent Highways proposed to move the bus stop to a position outside properties between Larkfield and Church Road. They had asked that the Parish Council undertake consultations with the eight affected properties.

The Committee considered that the proposed new site for the bus stop was unacceptable and agreed that the Clerk be requested to contact Kent Highway Services to ask whether it would be possible to move the bus stop slightly to the North, nearer to the junction with Wellfield instead.

In response to this, a revised plan has been received, showing the re-location of the bus stop to the site suggested by the Parish Council.

Members considered the final design of the proposed pedestrian crossing, including the re-location of the south bound bus stop and the proposed footway widening.

RESOLVED: That,
the revised plan, showing the re-location of the bus stop as suggested by the Parish Council and the proposed footway widening, incorporating a small strip of Hoselands Green, be accepted and approved.

10. Payments

RESOLVED: That,
(1) the payment of accounts for June 2019, attached as Appendix 1 to these minutes, be approved.
(2) the Council detail report as at 4th June 2019, setting out actual income and expenditure against budgeted estimates be received and noted; and
(3) the bank reconciliations for the Council's three bank accounts for May be verified after the close of the meeting.

The meeting closed at 8.15 p.m.

Signed:.....
Chairman of Hartley Parish Council

Date:.....

Schedule of Payments June 2019 - Paid by Internet Banking from Unity Trust Bank

Ref:	Payment to	Particulars	Net	VAT	Total
37372912		Salary 01/06/2019 -30/06/2019 (Pre-approved)	2,318.23	-	-
		Reimbursement re refreshments APM	41.80	-	<u>2,360.03</u>
894975970		Salary 01/06/2019-30/06/2019 (Pre-approved)	1,148.02	-	1,148.02
856259387		Employer & Employees pension contributions June 2019	1,021.86	-	1,021.86
384075906		Month 3 Employer & Employee NIC & PAYE	1,250.77	-	1,250.77
943077474		Strim 1 allotment plot no 11 inv 43	25.00	-	-
		Grass cut & strim memorial green inv 42	72.00	-	-
		Grass cut new BG inv 41	104.00	-	-
		Grass cutting All Saints inv 40	86.00	-	-
		Grass cutting BG inv 39	144.00	-	-
		BG visual inspection inv 38	18.50	-	-
		Litter pick Manor Field inv 37	56.00	-	-
		Playground inspection inv 37	370.00	-	-
		Allotment insp inv 37	50.00	-	-
		Litter pick Rectory Meadow inv 37	80.00	-	-
		Litter pick Hartley Greens inv 37	105.00	-	-
		Litter pick Gorse Wood inv 37	85.00	-	-
		Litter pick pond inv 37	24.00	-	-
		Garden maint @ BG inv 36	125.00	-	-
		Cut hedge by gate @ All Saints inv 44	25.00	-	1,369.50
334171885		Dynamic Councillor Event 29/08/19 Cllrs Cole inv 952887609	100.00	20.00	120.00
832335511		Delivery of Newsletter & Annual Report inv 2663	140.00	-	140.00

71078497	Cleaning of Pavilion & water testing May inv 01540	186.25	-	186.25
899038737	Call out re shower & water temp issues. Removal of deadleg inv 2019/10191	114.00	22.80	136.80
228018923	Stationery inv I338/9556	19.90	3.98	-
	Office chair inv I3389555	98.90	19.78	-
	A4 green paper inv I3390643	19.90	3.98	-
	Stationery inv I3394351	16.25	3.25	-
	Badges inv I3397541	11.64	2.33	-
	Hand towels and toilet rolls V/Hall & Pavilion inv I3403327	55.15	5.26	<u>260.32</u>
104438196	20 x garden sacks 08/05/19 inv 1584787	280.00	-	-
	20 x garden sacks 20/05/19 inv 1584787	280.00	-	-
	2000 gallons from cesspool 08/05/19 inv 154830	213.00	-	<u>773.00</u>
886696386	DPO service inv 1279	150.00	-	150.00
		8,835.17	81.38	8,916.55

Schedule of Payments June 2019 - Paid by cheque/DDR from Barclays Bank

Chq No	Payment to	Particulars	Net	VAT	Total
DDR		Mixed Payment Plan Charges 15/04/19 - 12/05/19	14.50	-	14.50
DDR		Loan Payment due 14/06/19	425.78	-	425.78
106965		100 x 1st class stamps	70.00	-	-
		200 x 2nd class stamps	122.00	-	
				-	<u>192.00</u>
106966		Playground inspection inv 303	175.00	-	175.00
			807.28	-	807.28

Adjournment

The meeting was adjourned at 7.35 p.m.

Cllr Brazier reported that following reports in the press of KCC's decision to withdraw its funds from Woodford Investment Trust, he was confident that the money invested was not lost and he was not overly concerned.

Cllr Abraham welcomed Cllr Penny Cole and Cllr Perry Cole as Sevenoaks District Councillors. He also advised members that an Inspector had been appointed to review the Sevenoaks District Council Local Plan.

Cllr Abraham concluded his report by advising members that the first Hartley walk of the 'Every Step Counts' weekly walk had taken place earlier in the day and would continue every Monday at 10:30 a.m. from Woodland Avenue Recreation Ground. It was well attended despite the rain and refreshments were provided by the Co-op in the Wellfield Community Centre afterwards.

Cllr Brazier advised that British Telecom had made a commercial decision to provide high speed broadband in Hodsoll Street and Culverstone.

Councillor Bennett asked whether the drainage could be improved in Fawkham Valley Road, as regular flooding occurred during periods of heavy rain.

Cllr Brazier advised that Kent County Council had agreed to follow up this matter along with the concerns regarding speeding vehicles. At a recent meeting the Joint Transportation Board made a proposal to reduce the speed restrictions from 40 to 30 mph although it was agreed that this would be unlikely to be effective. New signs to advise of the width restrictions were being considered and if successful, would be funded by Cllr Brazier's Members Fund.

The meeting resumed at 7.45 p.m.

