

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE MEETING OF HARTLEY PARISH COUNCIL

HELD IN THE PAVILION, MANOR FIELD, CHURCH ROAD

ON MONDAY 8th APRIL 2019 AT 7.30 P.M.

Present : Cllr Larry Abraham – (*Chairman*)
Cllr Sheila Bennett
Cllr Lesley Driscoll
Cllr David Graeme
Cllr Matt Mohr
Cllr Ian Ross
Cllr Vincent Sewell
Cllr Andrew Tremain

In attendance: Mrs Helen Boden - (*Clerk*)
Cllr David Brazier – Kent County Councillor
2 members of the public

In the absence of the Chairman, the Vice Chairman chaired the meeting.

Before the start of the meeting, the Chairman thanked Councillors for their hard work during the last four years.

1. Apologies

Apologies for absence had been received from Cllr Alford due to family commitments and Cllr Oxtoby due to family commitments.

RESOLVED: That,

the absences of Cllr Alford due to family commitments and Cllr Oxtoby due to family commitments, be accepted and approved.

2. Declarations of interest

There were no declarations of interest.

3. Dispensations

There were no requests from Members for a dispensation.

4. Minutes

RESOLVED: That,

the minutes of the meeting of Hartley Parish Council held on 11th March 2019, be approved and signed by the Chairman as a correct record.

The meeting was adjourned at 7.33 p.m. to receive reports from the County Councillor and District Councillors and to take questions from members of the public.

The meeting resumed at 7.38 p.m.

Pursuant to Standing Order 3 (e) the Chairman of the Council invited members of the public present to express an interest if they wished to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

There were no expressions of interest.

5. Planning Committee

RESOLVED: That,
the minutes of the meetings of the Planning Committee held on 13th March 2019 and 27th March 2019, be received and adopted.

6. Personnel Committee

RESOLVED: That.
the minutes of the meeting of the Personnel Committee held on 27th March 2019 and the recommendations contained therein, be received and, where necessary, approved and adopted

7. Payments

RESOLVED: That

- (1) the payment of accounts for April 2019, attached as Appendix 1 to these minutes, be approved;
- (2) the Council detail report as at 31st March 2019, setting out actual income and expenditure against budgeted estimates be received and noted; and
- (3) the bank reconciliations for the Council's three bank accounts for December be verified after the close of the meeting.

The meeting closed at 7.50p.m.

Signed:.....
Chairman of Hartley Parish Council

Date:.....

Schedule of Payments April 2019 - Paid by Internet Banking from Unity Trust Bank					
Ref:	Payment to	Particulars	Net	VAT	Total
357015488		PAID 25/03/19 - 32 rolls recycling sacks 05/02 inv 2053050	16.00	-	16.00
683345847		PAID 25/03/19 - Water @ Pavilion 01/01/19 -30/06/19 inv 1790803	72.73	-	72.73
614495196		PAID 25/03/19 - 6 months detached youth work inv SLMINV/000003	1,699.46	-	1,699.46
618240125		PAID 25/03/19 - Clean pavilion Feb inv 01349	181.25	-	181.25
391912231		PAID 25/03/19 - Supply & plant hedging & lavender BG inv 11023	1,118.46	223.69	1,342.15
228150963		PAID 25/03/19 - Line marking paint (blue) inv I3358529	59.95	11.99	-
		PAID 25/03/19 - Line marking paint (white) inv I3358528	47.00	9.40	128.34
37470907		PAID 25/03/19 - P/copier charges 25/11-24/02 inv KPS122523	486.03	97.21	583.24
643470761		PAID 25/03/19 - Water @ allotments 01/01/19-30/06/19 inv 0183551	250.71	-	250.71
858882644		PAID 25/03/19 - Stationery & bin for HVH onv I3365102	25.54	2.60	28.14
16214439		Salary 01/04/2019 -30/04/2019 (Pre-approved)	2,318.23	-	2,318.23
117896195		Salary 01/04/2019-30/04/2019 (Pre-approved)	1,219.28	-	1,219.28
737961360		Employer & Employees pension contributions April 2019	1,046.15	-	1,046.15
12603362		Month 1 Employer & Employee NIC & PAYE	1,300.73	-	1,300.73
609106048		Garden maint @ BG inv 17	125.00	-	-
		Cut back overhanging tree Rectory Meadow inv 20	110.00	-	-
		BG visual inspection inv 19	18.50	-	-
		Grass cut & strim memorial green inv 23	18.00	-	-
		Cut back Yew tree All Saints inv 21	80.00	-	-
		Cut back & reshape Holly tree All Saints inv 22	100.00	-	-
		Cut up fallen branch BG inv 24	25.00	-	-
		Litter pick Manor Field inv 18	42.00	-	-
		Line marking & goal post check inv 18	100.00	-	-
		Playground inspection inv 18	222.00	-	-
		Allotment inspection inv 18	30.00	-	-
		Litter pick Rectory Meadow inv 18	48.00	-	-
		Litter pick Hartley greens inv 18	63.00	-	-
		Litter pick Gorse Wood inv 18	51.00	-	-
		Litter pick pond inv 18	18.00	-	1,050.50
911227882		Annual subscription KALC membership y/e 31/03/20 inv 7187	1,300.00	260.00	1,560.00
793988009		P/copier rental 25/02-24/05 inv KPS123682	190.90	38.18	-
		Hand towels HVH & stationery inv I3369398	30.10	2.60	261.78
686232726		20 bundles garden sacks 25/03 inv 154087	270.00	-	270.00
379594448		2nd half yearly invoice for grounds maint inv LS192381	2,404.59	480.92	2,885.51

505471139	Clean pavilion March inv 01416	181.25	-	181.25
807852027	Business rates 01/04/19-31/03/20 Bill no 15/0	994.28	-	994.28
146239702	Annual subscription inv 4458/2019/20	95.00	-	95.00
146239702	First Aid cover re 11/11 Nation's Tribute event inv SP19003499	92.00	18.40	110.40
		12,493.01	800.10	13,293.11

Schedule of Payments April 2019 - Paid by cheque/DDR from Barclays Bank					
Chq No	Payment to	Particulars	Net	VAT	Total
DDR		Mixed Payment Plan Charges 13/02/19 - 12/03/19	25.55	-	25.55
106959		PAID 19/03/19 - Hall fee paid to PC bank account in error by hirer inv 1	117.00	-	117.00
106960		PAID 19/03/19 - Investigate suspected leak at allotments inv 1579	50.00	-	50.00
106961		PAID 27/03/19 - Playground inspection 27/01/19 inv 204	175.00	-	175.00
			367.55	-	367.55

Adjournment

The meeting was adjourned at 7.33 p.m.

Cllr Brazier, the Kent County Councillor had nothing to report.

Cllr Tremain referred to the minutes of the Parish Council meeting held on 11th March 2019, in which Cllr Oxtoby had reported that the potholes in Gorsewood Road had been repaired.

Cllr Tremain commented on the fact that the potholes at the north end of Gorsewood Road, still required attention.

Cllr Brazier offered to make enquiries as to whether they were due to be repaired.

Cllr Abraham reported that on 26th March, Sevenoaks District Council held an Extraordinary meeting to agree to submit the proposed submission version of the Local Plan and that it has now been submitted to the Planning Inspector.

Cllr Abraham reported that the free health walk “Every Step Counts”, launched by Sevenoaks Council last year, is due to start in Hartley in June.

The walk differs from other health walks in the district, as it is aimed at people who may have a long term condition, be overweight, have a lack of fitness or lack confidence and self-esteem, which may have an effect on them being active.

It is much shorter than a health walk and there will be encouragement and support every step of the way.

The group will be led by trained walk volunteers. Cllr Abraham reported that volunteers are still needed.

The walk will take place every Monday throughout the year.

The meeting resumed at 7.38p.m.