

**THE PARISH COUNCIL OF HARTLEY**

**MINUTES OF THE MEETING OF HARTLEY PARISH COUNCIL**

**HELD IN THE PAVILION, MANOR FIELD, CHURCH ROAD**

**ON MONDAY 11<sup>th</sup> MARCH 2019 AT 7.30 P.M.**

**Present :** Cllr Larry Abraham  
Cllr Chris Alford  
Cllr Sheila Bennett  
Cllr Lesley Driscoll  
Cllr Annette Ewing (*arrived at 7.47p.m.*)  
Cllr David Graeme  
Cllr Anne Oxtoby – (*Chairman*)  
Cllr Ian Ross

**In attendance:** Mrs Helen Boden - (*Clerk*)  
Cllr David Brazier – Kent County Councillor  
3 members of the public

**1. Apologies**

Apologies for absence had been received from Cllr Cole due to work commitments, Cllr Sewell due to family commitments and Cllr Tremain due to work commitments.

RESOLVED: That,  
the absences of Cllr Cole due to work commitments, Cllr Sewell due to family commitments and Cllr Tremain due to work commitments, be accepted and approved.

**2. Declarations of interest**

There were no declarations of interest.

**3. Dispensations**

(a) The Council considered a request from Cllr Driscoll, to grant a dispensation on matters relating to the Hartley Village Hall Trust.

RESOLVED: That Pursuant to paragraph 15 of the Code of Conduct adopted by the Council on 10<sup>th</sup> November 2014, the request from Cllr Driscoll for the Council to grant a dispensation to enable participation in discussion and voting on any matter/s relating to the Hartley Village Hall Trust until the next ordinary election in May 2019, on the grounds that the Council is the sole trustee of the Charity and to do otherwise would impede any business to be transacted by the Council on matters relating to the Trust, be approved.

(b) There were no further requests from Members for a dispensation.

#### **4. Minutes**

RESOLVED: That,  
the minutes of the meeting of Hartley Parish Council held on 11<sup>th</sup> February 2019, be approved and signed by the Chairman as a correct record.

*The meeting was adjourned at 7.32 p.m. to receive reports from the County Councillor and District Councillors and to take questions from members of the public.*

The meeting resumed at 7.39 p.m.

Pursuant to Standing Order 3 (e) the Chairman of the Council invited members of the public present to express an interest if they wished to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

There were no expressions of interest.

#### **5. Burial Grounds & Gardens of Remembrance Committee**

RESOLVED: That,  
the minutes of the meeting of the Burial Grounds & Gardens of Remembrance Committee held on 27<sup>th</sup> February 2019 and the recommendations contained therein, be received and, where necessary, approved and adopted

#### **6. Finance Committee**

RESOLVED: That,  
the minutes of the meeting of the Finance Committee held on 13<sup>th</sup> February 2019 and the recommendations contained therein, be received and, where necessary, approved and adopted

#### **7. General Purposes Committee**

Cllr Alford reported that Kent Highway Services had originally indicated that the proposed pedestrian crossing would not be installed until late 2019/early 2020.

At the request of Cllr Alford, Cllr Brazier had taken this up with Kent Highway Services and was advised that there is every possibility that the scheme can be delivered during the summer months.

Cllr Alford thanked Councillor Brazier for his intervention.

Cllr Bennett reported that confirmation had now been received from Sevenoaks District Council that the Parish Council's contribution towards the crossing could be met using CIL monies received under Section A.

An error was noted in minute item 6. Pedestrian Crossing – Ash Road, inasmuch as the contribution required from Hartley Parish Council is £32,500, not £32,000, as stated in the minutes.

Cllr Alford proposed and Cllr Bennett seconded an amendment to the recommendation contained in the minutes of the General Purposes Committee meeting held on 19<sup>th</sup> February 2019, (page 3, minute item 6 (1), Pedestrian Crossing – Ash Road), so that it reads;

*“ (1) the Clerk be requested to contact the Schemes Manager at Kent Highway Services to confirm that Hartley Parish Council approves the puffin crossing scheme and its contribution of £32,500, in the next financial year and;*

*(2) Kent Highway Services be requested to undertake the installation works as soon as possible and to advise the Council of a start date.”*

RESOLVED: That,

the minutes of the meeting of the General Purposes Committee held on 19<sup>th</sup> February 2019 and the recommendations contained therein, as amended, be received and, where necessary, approved and adopted.

## **8. Planning Committee**

Cllr Abraham reported that there were no recommendations, but that some Councillors/residents had expressed concern over whether the comments submitted by the potential developers of sites MX52 & MX53, had been submitted after the deadline of 1<sup>st</sup> February.

Cllr Abraham reported that he had received confirmation from Sevenoaks District Council that the deadline had been met.

RESOLVED: That,

the minutes of the meetings of the Planning Committee held on 13<sup>th</sup> February 2019 and 27<sup>th</sup> February 2019, be received and adopted.

## **9. Payments**

RESOLVED: That

(1) the payment of accounts for March 2019, attached as Appendix 1 to these minutes, be approved;

(2) the Council detail report as at 5<sup>th</sup> March 2019, setting out actual income and expenditure against budgeted estimates be received and noted; and

(3) the bank reconciliations for the Council's three bank accounts for December be verified after the close of the meeting.

The meeting closed at 8.14p.m.

Signed:.....  
Chairman of Hartley Parish Council

Date:.....

<b>Schedule of Payments March 2019 - Paid by Internet Banking from Unity Trust Bank</b>					
<b>Ref:</b>	<b>Payment to</b>	<b>Particulars</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
783145729		Salary 01/03/2019 -31/03/2019 (Pre-approved)	2,201.15	-	2,201.15
858685462		Salary 01/03/2019-31/03/2019 (Pre-approved)	1,118.87	-	1,118.87
987237587		Employer & Employees pension contributions March 2019	984.18	-	984.18
217635568		Month 12 Employer & Employee NIC & PAYE	1,221.57	-	1,221.57
79659897		Tree works in Gorse Wood (Ash tree) inv 3226	305.00	61.00	-
		Tree works in Gorse Wood (Hornbeams) inv 3227	305.00	61.00	-
		Tree works @ BH Shaw (Field Maple) inv 3215	228.75	45.75	1,006.50
86504802		Cut Beech hedge @ new BG inv 13	90.00	-	-
		Cut Beech hedge dividing new BG inv 13	25.00	-	-
		Garden maint @ BG inv 8	125.00	-	-
		Replace dog bin @ Manor Field inv 15	30.00	-	-
		Cut hedge bordering the highway @ L/Hill inv 14	85.00	-	-
		Repoint paving old G of R inv 12	65.00	-	-
		Jet wash Gardens of Remembrance inv 11	120.00	-	-
		BG visual inspection inv 10	18.50	-	-
		Litter pick Manor Field inv 9	56.00	-	-
		Line marking & goal post check inv 9	100.00	-	-
		Playground inspection inv 9	296.00	-	-
		Allotment inspection inv 9	40.00	-	-
		Litter pick Rectory Meadow inv 9	64.00	-	-
		Litter pick Hartley greens inv 9	84.00	-	-
		Litter pick Gorse Wood inv 9	68.00	-	-
		Litter pick pond inv 9	24.00	-	1,290.50
738437589		2000 gallons from cesspool 12/02/19 inv 153234	208.00	-	208.00
709272621		Stationery inv I3346825	28.90	5.78	-
		PEAT tests 06/02/19 inv PEAT33340	42.28	-	76.96
113887555		Supply & apply fertiliser & iron at Manor Field inv 14958	344.30	68.86	413.16
879351335		Work in relation to the SDC Local Plan inv K/SEV/3/INV5778	3,500.00	700.00	4,200.00
822718912		Metal fido extended post kit inv SI768124	41.99	8.40	50.39
796966769		Annual subscription	36.00	-	36.00
729593411		Felling of 2 dead cherry trees in Billings Hill Shaw inv 3271	381.25	76.25	457.50
383959633		20 x garden waste sacks 25/02/19 inv 153567	270.00	-	270.00
168389941		Delivery of March Hartley Herald inv 2634	75.00	-	75.00
320447785		Stationery inv I3354706	1.85	0.37	2.22
678885871		Dog bin emptying Jan - Mar 2019 inv 153719	416.00	83.20	499.20

678885871		Dog bin emptying Jan - Mar 2019 inv 153719	416.00	83.20	499.20
			<b>13,000.59</b>	<b>1,110.61</b>	<b>14,111.20</b>

<b>Schedule of Payments March 2019 - Paid by cheque/DDR from Barclays Bank</b>			<b>Net</b>	<b>VAT</b>	<b>Total</b>
<b>Chq No</b>	<b>Payment to</b>	<b>Particulars</b>			
DDR		Mixed Payment Plan Charges 14/01/19 - 12/02/19	12.96	-	12.96
			<b>12.96</b>	<b>-</b>	<b>12.96</b>

## **Adjournment**

The meeting was adjourned at 7.32 p.m.

At the last meeting of the Parish Council, a member of the public had asked Cllr Brazier whether there was a schedule to repair any of the roads in Hartley.

Cllr Brazier had advised that he was not made aware of any scheduling.

Cllr Brazier reported that he has since requested a copy of the scheduling and that once received, he will update the Council.

Cllr Abraham reported that an Extraordinary meeting of the Sevenoaks District Council is due to be held on 26<sup>th</sup> March, to discuss the Draft Local Plan.

Cllr Abraham reported that he had attended the raising of the Commonwealth flag ceremony at Sevenoaks District Council earlier in the day.

A Member of the public expressed their thanks to Cllr Brazier for Kent County Council's recent pothole fixing in Springcroft. Cllr Oxtoby reported that the potholes in Gorsewood Road had also been attended to.

A member of the public asked whether, in view of the fact that the traffic in Hartley had significantly increased, signage could be installed on Church Road, to warn motorists that there is no footpath and that there are likely to be pedestrians in the road.

The Chairman agreed that this was something that could be considered.

The meeting resumed at 7.39p.m.