

THE PARISH COUNCIL OF HARTLEY

MINUTES OF THE MEETING OF HARTLEY PARISH COUNCIL

HELD IN THE PAVILION, MANOR FIELD, CHURCH ROAD

ON MONDAY 11th FEBRUARY 2019 AT 7.30 P.M.

Present : Cllr Larry Abraham
Cllr Sheila Bennett
Cllr Penny Cole
Cllr Lesley Driscoll
Cllr Annette Ewing
Cllr David Graeme
Cllr Anne Oxtoby – (*Chairman*)
Cllr Vince Sewell
Cllr Andrew Tremain

In attendance: Mrs Helen Boden - (*Clerk*)
Cllr David Brazier – Kent County Councillor
Cllr John Kelly – Sevenoaks District Councillor
6 members of the public

1. Apologies

Apologies for absence had been received from Cllr Alford due to family commitments Cllr Mohr due to work commitments and Cllr Ross due to illness.

RESOLVED: That,
the absences of Cllr Alford due to family commitments, Cllr Mohr due to work commitments and Cllr Ross due to illness, be accepted and approved.

2. Declarations of interest

Cllr Oxtoby declared an interest under agenda item 13 (a), Payments, as she was the recipient of one of the payments.

3. Dispensations

There were no requests from Members for a dispensation.

4. Minutes

RESOLVED: That,
the minutes of the meeting of Hartley Parish Council held on 14th January 2019, be approved and signed by the Chairman as a correct record.

The meeting was adjourned at 7.32 p.m. to receive reports from the County Councillor and District Councillors and to take questions from members of the public.

The meeting resumed at 7.49 p.m.

Pursuant to Standing Order 3 (e) the Chairman of the Council invited members of the public present to express an interest if they wished to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

There were no expressions of interest.

5. Co-option to the Council

At the Council meeting held on 14th January 2019, The Chairman reported that one application had been received from an eligible candidate in response to the Notice of Vacancy displayed on the Council's noticeboard and website, following Councillor Vesey's resignation.

It was agreed that the co-option process would be carried out by the Council at its meeting to be held on 11th February 2019.

The Council considered an application from a resident to be co-opted as a Hartley Parish Councillor.

RESOLVED: That,

Mrs Lesley Driscoll be co-opted as a Parish Councillor to Hartley Parish Council.

6. Declaration of Acceptance of Office

Mrs Lesley Driscoll signed her Declaration of Acceptance of Office, which was duly delivered to the Council.

7. Membership of Committees

RESOLVED: That,

Cllr Lesley Driscoll be appointed to the Amenities & Open Spaces Committee and the General Purposes Committee.

8. Amenities & Open Spaces Committee

RESOLVED: That,

the minutes of the meeting of the Amenities & Open Spaces Committee held on 22nd January 2019 and the recommendations contained therein, be received and, where necessary, approved and adopted.

9. Burial Grounds & Gardens of Remembrance Committee

RESOLVED: That.

the minutes of the meeting of the Burial Grounds & Gardens of Remembrance Committee held on 30th January 2019 and the recommendations contained therein, be received and, where necessary, approved and adopted

10. Planning Committee

RESOLVED: That,

the minutes of the meetings of the Planning Committee held on 16th January 2019 and 30th January 2019, be received and adopted.

11. Northfield Management Committee

RESOLVED: That,

(1) the minutes of the meeting of the Northfield Management Committee held on 28th January 2019, be received and noted and;

(2) the amendments to the Northfield Management Committee's Standing Orders, as recommended by the Northfield Management Committee at a meeting held on 28th January 2019, be approved by Hartley Parish Council.

12. Quantified Tree Risk Assessment

The Chairman reported that quotations had been invited from three Consultants to undertake a QTRA of the trees located on land over which the Council has responsibility.

The Chairman reported that three quotations had been received, but that one of the Consultants had advised that they no longer use the QTRA method of assessing trees, but have changed over to a system developed more recently, known as "VALID".

Members noted that this quotation was much higher than the two quotations received using the QTRA method.

It was agreed that more information be obtained on the VALID system, in order for it to be considered as an option when the next assessment is due.

RESOLVED: That,

(1) the quotation received from Duramen Consulting, for the sum of £1,892.00 + VAT, to carry out a Quantified Tree risk assessment on the trees located on land owned or managed by the Council, be accepted and;

(2) the Consultant be requested to pay particular attention to all of the trees located on the Parish Council boundaries and to report thereon.

13. Payments

RESOLVED: That

(1) the payment of accounts for February 2019, attached as Appendix 1 to these minutes, be approved;

(2) the Council detail report as at 5th February 2019, setting out actual income and expenditure against budgeted estimates be received and noted; and

(3) the bank reconciliations for the Council's three bank accounts for December be verified after the close of the meeting.

The meeting closed at 8.03 p.m.

Signed:.....
Chairman of Hartley Parish Council

Date:.....

Schedule of Payments February 2019 - Paid by Internet Banking from Unity Trust Bank					
Ref:	Payment to	Particulars	Net	VAT	Total
76639521		Calls 23/10-18/01 & broadband 01/01-31/03	252.62	50.52	303.14
636991943		PAID 01/02/19 - Installation of 2 gates @ L/Hill inv 10620	1,057.50	211.50	1,269.00
752243408		PAID 01/02/19 - Electricity @ Pavilion 01/12/18 - 17/01/19	90.45	4.52	94.97
991775364		Automatic Traffic Survey Jan 2019 inv KM 12412	300.00	60.00	360.00
70364497		Salary 01/02/2019 -28/02/2019 (Pre-approved)	2,200.95	-	-
		Reimburse re purchase of Geofix for Hartley BG	36.14	-	2,237.09
745554795		Salary 01/02/2019-28/02/2019 (Pre-approved)	1,155.94	-	1,155.94
587131535		Employer & Employees pension contributions February 2019	996.81	-	996.81
95467824		Month 11 Employer & Employee NIC & PAYE	1,247.86	-	1,247.86
22808462		Cut Beech hedge around car park @ MF inv 6	190.00	-	-
		Garden maint @ BG inv 3	125.00	-	-
		Litter pick @ MF inv 4	56.00	-	-
		Line marking & goal check inv 4	100.00	-	-
		Inspection of playground equipment inv 4	370.00	-	-
		Allotment inspection inv 4	50.00	-	-
		Litter pick @ Rectory Meadow inv 4	80.00	-	-
		Litter pick Hartley greens inv 4	105.00	-	-
		Litter pick Gorse Wood inv 4	85.00	-	-
		Litter pick pond inv 4	24.00	-	-
		BG visual inspection inv 5	18.50	-	1,203.50
685903255		Dec 2018 - Jan 2019 initial read & meeting re MX61 inv K/SEV/3/INV5759	1,610.00	322.00	1,932.00
663959363		Monthly cleaning of Pavilion inv 01281	181.25	-	181.25
588281021		Reset Windows update & install updates inv 212879	30.00	6.00	36.00
471716594		Trust & Charity Law for Local Councils - attended by Cllr Graeme 23/01/19 inv 883579381	55.83	11.17	67.00
303857606		16 x rec sacks 21/12 inv 2052480	8.00	-	-
		16 x rec sacks 07/01 inv 2052480	8.00	-	-
		22 rolls black sacks 21/01 inv 2052480	27.50	5.50	-
		32 x rec sacks 21/01 inv 2052480	16.00	-	-
		16 rolls recycling sacks 10/12/18 inv 2052445	8.00	-	73.00
727458931		Stationery inv I3326307	6.40	1.28	-
		Soap dispensers, soap & stationery inv I3327535	123.80	24.76	156.24
397734255		Stationery inv I3332300	8.15	1.63	9.78
			10,624.70	698.88	11,323.58

Schedule of Payments February 2019 - Paid by cheque/DDR from Barclays Bank					
Chq No	Payment to	Particulars	Net	VAT	Total
DDR		Mixed Payment Plan Charges 13/12/18 - 13/01/19	13.56	-	13.56
106954		Reimbursement of purchase of p/copier paper	12.00	-	12.00
106955		Bulk propane delivered 14/01/19 inv 31275541	734.80	36.74	-
		Standing charge inv 31285139	19.61	0.98	792.13
106956		Plaques for Beacon Brazier & lychgate inv 2296	308.33	61.67	370.00
106957		300 x 2nd class stamps	174.00	-	-
		200 x 1st class stamps	134.00	-	308.00
106958		Top up Unity Ban Account to £85,000	49,825.58	-	49,825.58
			51,221.88	99.39	51,321.27

Adjournment

The meeting was adjourned at 7.32 p.m.

Cllr Brazier had nothing to report.

Cllr Kelly reported that the consultations on the Proposed Submission Version of the Local Plan (Regulation 19) and the Additional Potential Strategic Development Sites in the Green Belt had now finished.

Cllr Kelly reported that proposals had been submitted on the final day of the consultation, for development on land north of Chapel Wood and Butchers Lane, Ash and land on the corner of Chapel Wood and West Yoke, Ash.

Cllr Kelly reminded those present that these proposals would go straight to the Planning Inspector.

Cllr Kelly reported that the District Council was nearing the end of its budget discussions and that the budget should be approved within the next few weeks.

Cllr Abraham reported that the potholes in Cherry Trees had recently been repaired, but that notification had been received that the road would be closed for 2 days from 12th February.

Cllr Abraham informed Cllr Brazier that none of the shop owners had been advised of the closure.

Cllr Brazier assured Cllr Abraham that he would make representations and report back.

Cllr Abraham reported that a new leisure centre had been agreed, to replace the existing centre in Swanley.

A member of the public asked Cllr Brazier whether there was a schedule to repair any of the other roads in Hartley.

Cllr Brazier advised that he is not made aware of the scheduling.

Cllr Oxtoby reported that that there were a large number of potholes on Chapel Wood Road.

Cllr Brazier said that he would walk along the road and report the potholes.

A member of the public raised the issue of the recent road traffic survey carried out on Ash Road. They asked whether the pollution levels had been considered.

Cllr Oxtoby confirmed that they would not be considered as a result of the recent survey, but that this was something that could be considered going forward.

Cllr Brazier advised that Kent County Council regularly monitored known areas of high pollution, but that no action was taken.

Cllr Graeme raised the issue that residents would be unable to comment on the proposals submitted on the final day of the consultations on the Proposed Submission Version of the Local Plan (Regulation 19) and the Additional Potential Strategic Development Sites in the Green Belt.

A member of the public commented on the fact that during the recent period of bad weather, Woodland Avenue had been cleared of snow for the first time in memory.

Cllr Brazier confirmed that this had been done in partnership with Kent County Council and the local farmers.

The meeting resumed at 7.49p.m.