

**THE PARISH COUNCIL OF HARTLEY**

**MINUTES OF THE MEETING OF HARTLEY PARISH COUNCIL**

**HELD IN THE PAVILION, MANOR FIELD, CHURCH ROAD**

**ON MONDAY 13<sup>th</sup> MARCH 2017 AT 7.30 P.M.**

**Present :** Cllr Larry Abraham  
Cllr Chris Alford  
Cllr Carol Beaman  
Cllr Sheila Bennett  
Cllr Roger Burchell  
Cllr Anne Oxtoby (*Chairman*)  
Cllr Brian Ramsay  
Cllr Vince Sewell  
Cllr Dorothy Vesey

**In attendance:** Mrs Helen Gilder- (*Clerk*)  
Cllr David Brazier – Kent County Councillor  
4 members of the public

**1. Apologies**

Apologies for absence had been received from Cllr Cole due to family commitments, Cllr Graeme due to family commitments, Cllr Rogers due to work commitments and Cllr Tremain due to work commitments.

RESOLVED: That, the absences of Cllrs Cole, Graeme, Rogers and Tremain, be accepted and approved.

**2. Declarations of interest**

Cllr Abraham declared an interest under agenda item 8 (a), Payments, as he was the recipient of one of the payments.

**3. Dispensations**

There were no requests from Members for a dispensation.

**4. Minutes**

RESOLVED: That, the minutes of the meeting of Hartley Parish Council held on 13<sup>th</sup> February 2017, be approved and signed by the Chairman as a correct record.

*The meeting was adjourned at 7.31 p.m. to receive reports from the County Councillor and District Councillors, and to take questions from members of the public.*

*The meeting resumed at 7.35 p.m.*

Pursuant to Standing Order 3 (e) the Chairman of the Council invited members of the public present to express an interest if they wished to make representations, answer questions or give evidence in respect of any item of business included in the agenda. There were no expressions of interest.

## 5. Burial Grounds & Gardens of Remembrance Committee

RESOLVED: That, the minutes of the meeting of the Burial Grounds & Gardens of Remembrance Committee held on 8<sup>th</sup> February 2017 and the recommendations contained therein, be received and, where necessary, approved and adopted.

## 6. Planning Committee

RESOLVED: That, the minutes of the meeting of the Planning Committee held on 22<sup>nd</sup> February 2017 be received and adopted.

## 7. Finance Committee

RESOLVED: That, the minutes of the meeting of the Finance Committee held on 15<sup>th</sup> February 2017 and the recommendations contained therein, be received and, where necessary, approved and adopted.

## 8. Payments

RESOLVED: That,

- (1) the payment of accounts for March 2017, attached as Appendix 1 to these minutes, be approved;
- (2) the Council detail report, as at 7<sup>th</sup> March 2017, setting out actual income and expenditure against budgeted estimates be received and noted; and
- (3) the bank reconciliations for the Council's two bank accounts be verified after the close of the meeting.

The meeting closed at 7.55 p.m.

Signed:.....  
Chairman of Hartley Parish Council

Date:.....

<b>Schedule of Payments March 2017</b>					
<b>Chq No</b>	<b>Payment to</b>	<b>Particulars</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
DDR	Barclays Bank	Mixed Payment Plan Charges for the period 13/01/17-12/02/17	21.07	-	21.07
106819	H Gilder	Salary 01/03/2017-31/03/2017 (Pre-approved)	2,053.72	-	2,053.72
106820	J Tyrrell	Salary 01/03/2017-31/03/2017 (Pre-approved)	1,031.49	-	1,031.49
106821	HM Revenue & Customs	Month 12 Employer & Employee NIC & PAYE	1,242.27	-	1,242.27
106822	KCC re Kent Pension Fund	Employer & Employees pension contributions March 2017	1,107.26	-	1,107.26
106823	The Sixpence Company	Repairs to the gate entrance at Woodlands Park	350.00		350.00
106824	Kent County Council	Photocopier charges 25/11/16-24/02/2017	346.11	69.22	415.33
106825	Kent County Council	Stationery Inv I2801057	3.20	0.64	-
	Kent County Council	PEAT Testing Parish Office Inv PE001133/16	42.28	8.46	-
	Kent County Council	Stationery Inv I2813687	17.90	3.58	-
	Kent County Council	Stationery Inv I2797281	13.10	2.62	-
	Kent County Council	Stationery Inv I2798588	23.50	4.70	119.98
106826	Caches Ltd	Service of Heating, hot water & Combi boiler at Manor Field Pavilion	350.00	70.00	420.00
106827	Sevenoaks District Council	30 x recycling sacks 11/01/17 inv 2046032	15.00	-	-
		45 x black sacks 13/01/2017 inv 2046032	22.50	-	-
		30 x recycling sacks 27/01/17 inv 2046032	15.00	-	52.50
106828	Sevenoaks District Council	2000 gallons taken from cesspool at Manor Field Inv 140106	197.00	-	-
		20 x garden sacks 28/02/2017 inv 140423	250.00	-	447.00
106829	Mr Munday	Garden Maintenance@BG Inv 2	123.00	-	-
		Routine maintenance at Manor Field Inv 3	56.00	-	-
		Football pitch line marking & Goal check Inv 3	82.00	-	-
		Inspection of Playground equipment Inv 3	264.00	-	-
		Inspection of Allotments Inv 3	40.00	-	-
		Litter Pick @ Rectory Meadow Inv 3	60.00	-	-
		Litter Pick @ Hartley Greens Inv 3	76.00	-	-
		Litter Pick @Gorse Wood Inv 3	60.00	-	-
		Litter Pick @ pond Inv 3	20.00	-	-
		Burial Ground visual inspection Inv 4	18.50	-	-
		Woodland Avenue to remove and replace broken posts and rails Inv 5	40.00	-	-
		Manor Field entrance to take down old sign and posts and erect new sign Inv 6	41.74	-	-
		Billings Hill Shaw entrance to replace broken posts and rails Inv 7	76.00	-	-
		Manor Field to repair fence by Foxberry Woods Inv 8	99.40	-	-

		Manor Field - cut beech hedge top and sides New burial ground Inv 9	80.00	-	1,136.64
106830	CPRE	Annual membership fee 28/02/2017-28/02/2018	36.00	-	36.00
106831	Mr L Abraham	Travel allowance 28/02/17 KALC/KFAS event 51 miles @ 45p	22.95	-	22.95
106832	Cash	To reimburse Petty Cash 13/16 - 07/10/16 1 x 1st class stamp	0.64	-	-
		14/16 - 20/10/16 12 x 1st class stamps	20.52	-	-
		15/16 - 02/11/16 fly spray for Parish Office	4.25	-	-
		16/16 - 17/11/16 2 x 9p stamps	0.18	-	-
		17/16 - 15/12/16 1st class large letter	1.71	-	-
		18/16 - 17/01/17 Solicitor fee re deed of easement	5.00	-	-
		19/16 - Postage re Unity Bank application	7.25	-	-
		20/16 - 10/03/17 24 x 1st class stamps	15.36	-	54.91
106833	Post Office Limited	100 x 1st class stamps	64.00	-	64.00
106834	Mrs F M Booker	Refund of fees re interment of ashes of the late Joyce Erwood. BG Committee agreed to reduce the fees from treble to single at its meeting held on 15/02/17.	240.00	-	240.00
106835	Mr D Cunningham	Cleaning services to MF Pavilion 1st - 28th Feb inv 02/2017	80.00	-	-
		Water testing & descaling at Pav 1st - 28th February inv 02/2017	20.00	-	100.00
			8,755.90	159.22	8,915.12

## **Adjournment**

The meeting was adjourned at 7.31 p.m.

Cllr Brazier, the Kent County Councillor reported that the Government had announced that £20 – 30 million would be made available to fund social care. Cllr Brazier confirmed that Kent County Council will receive £27 million in the first year, £16 million in the second year and £10 million in the third year which would mean that the County Council may be able to provide the care that residents need.

Cllr Brazier reported that the NHS Sustainability and Transformation Programme for healthcare, was under review.

Cllr Abraham reported that Sevenoaks District Council had been voted “Council of the Year”.

Dr Roberts asked who would be responsible for maintaining the zebra crossing on Ash Road, if its installation went ahead. Cllr Brazier confirmed that it would be included as part of the Highway Maintenance Programme.

The meeting resumed at 7.35 p.m.