

**THE PARISH COUNCIL OF HARTLEY**

**MINUTES OF THE MEETING OF HARTLEY PARISH COUNCIL**

**HELD IN THE PAVILION, MANOR FIELD, CHURCH ROAD**

**ON MONDAY 13<sup>th</sup> FEBRUARY 2017 AT 7.30 P.M.**

**Present :** Cllr Larry Abraham  
Cllr Chris Alford  
Cllr Sheila Bennett  
Cllr Roger Burchell  
Cllr Anne Oxtoby (*Chairman*)  
Cllr Brian Ramsay  
Cllr Vince Sewell  
Cllr Andrew Tremain

**In attendance:** Mrs Helen Gilder- (*Clerk*)  
Cllr David Brazier – Kent County Councillor  
3 members of the public

**1. Apologies**

Apologies for absence had been received from Cllr Beaman due to family commitments, Cllr Cole due to family commitments, Cllr Rogers due to work commitments and Cllr Vesey due to illness.

Members noted that Cllr Kelly, the Sevenoaks District Councillor had also given his apologies for absence.

RESOLVED: That, the absences of Cllrs Beaman, Cole, Rogers and Vesey, be accepted and approved.

**2. Declarations of interest**

There were no declarations of interest.

**3. Dispensations**

There were no requests from Members for a dispensation.

**4. Minutes**

RESOLVED: That, the minutes of the meeting of Hartley Parish Council held on 9<sup>th</sup> January 2017, be approved and signed by the Chairman as a correct record.

*The meeting was adjourned at 7.32 p.m. to receive reports from the County Councillor and District Councillors, and to take questions from members of the public.*

*The meeting resumed at 7.36 p.m.*

Pursuant to Standing Order 3 (e) the Chairman of the Council invited members of the public present to express an interest if they wished to make representations, answer questions or give evidence in respect of any item of business included in the agenda. There were no expressions of interest.

## 5. General Purposes Committee

Cllr Ramsay proposed and Cllr Alford seconded an amendment to the recommendation contained in the minutes of the General Purposes Committee held on 8<sup>th</sup> February 2017, (page 3, minute item 7, Long Term Investment Strategy), so that it reads:

“(1) the provision of a pedestrian crossing on Ash Road to the north of the junction with Parkfield.

(2) the installation of Village Gateway signs and

(3) the installation of double yellow lines at the junction of St Johns Lane and Ash Road and St Johns Lane”

On being put to the vote the amendment was CARRIED.

Cllr Alford proposed and Cllr Tremain seconded the recommendation contained in the minutes of the General Purposes Committee held on 8<sup>th</sup> February 2017, (page 7, minute item 13, Hartley Summer Fete). On being put to the vote, the motion was DEFEATED.

RESOLVED: That, the minutes of the meeting of the General Purposes Committee held on 8<sup>th</sup> February 2017 and the recommendations contained therein, as amended, be received and, where necessary, approved and adopted.

## 6. Planning Committee

RESOLVED: That, the minutes of the meetings of the Planning Committee held on 25<sup>th</sup> January 2017 and 8<sup>th</sup> February 2017 and the recommendation contained therein, be received and, where necessary, approved and adopted.

## 7. Payments

RESOLVED: That,

(1) the payment of accounts for February 2017, attached as Appendix 1 to these minutes, be approved;

(2) the Council detail report, as at 7<sup>th</sup> February 2017, setting out actual income and expenditure against budgeted estimates be received and noted; and

(3) the bank reconciliations for the Council’s two bank accounts be verified after the close of the meeting.

The meeting closed at 8.25 p.m.

Signed:.....  
Chairman of Hartley Parish Council

Date:.....

<b>Schedule of Payments February 2017</b>					
<b>Chq No</b>	<b>Payment to</b>	<b>Particulars</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
DDR	Barclays Bank	Mixed Payment Plan Charges for the period 13/12 -12/01	24.83	-	24.83
106798	British Telecommunications PLC	Broad band services 01/01/17 - 31/03/17	110.24	22.05	132.29
106799	British Telecommunications PLC	Calls 11/10 - 09/01 & line rental 01/01 - 31/03	127.44	25.49	152.93
106801	H Gilder	Salary 01/02/2017 - 28/02/2017(prev approved)	2,053.72	-	2,053.72
106802	J Tyrrell	Salary 01/02/2017 - 28/02/2017 (prev approved)	909.34	-	909.34
106803	H M Revenue & Customs	Month 11 Employer & Employee NIC & PAYE	1,156.37	-	1,156.37
106804	KCC re Kent Pension Fund	Employer & Employees pension contributions February 2017	1,057.37	-	1,057.37
106805	T D Munday	Garden maintenance @ BG inv 96	123.00	-	-
		Litter pick @ Manor Field inv 97	70.00	-	-
		Football pitch line marking & goal check inv 97	82.00	-	-
		Clean gutters @ Pavilion inv 97	15.00	-	-
		Cut hedge around car park inv 97	185.00	-	-
		Inspection of playground equipment inv 97	264.00	-	-
		Litter pick @ Rectory Meadow inv 97	60.00	-	-
		Inspection of allotments inv 97	40.00	-	-
		Litter pick Hartley Greens inv 97	76.00	-	-
		Litter pick @ Gorse Wood inv 97	60.00	-	-
		Litter pick @ Pond inv 97	25.00	-	-
		Burial Ground visual inspection inv 98	18.50	-	-
		Cut hedge @ Longfield Hill inv 99	70.00	-	-
		Remove and replace signs inv 100	125.00	-	1,213.50
106806	Mr D Cunningham	Cleaning services to Pavilion 1st - 31st January Inv 01/2017	80.00	-	-
		Water testing & descaling 1st - 31st January Inv 01/2017	20.00	-	100.00
106807	Sevenoaks District Council	30 x recycling sacks 02/12/16 inv 2045869	15.00	-	-
		30 x recycling sacks 21/12/16 inv 2045869	15.00	-	-
		30 x recycling sacks 23/12/16 inv 2045869	15.00	-	45.00
106808	KALC	CiLCA Workshops - J Tyrrell inv 02450	150.00	30.00	-
		Dynamic Councillor workshop 23/02/17 Cllr Beaman & Oxtoby	120.00	24.00	324.00
106809	Banner Group Limited	2 x printheads re printer in PO inv 8734223	108.29	21.66	129.95
106810	Metro signs 2000 Ltd	New sign for Pavilion/Manor Field inv MS/14531	64.75	12.95	77.70
106811	Calor Gas Ltd	Standing charge inv 28832066	19.61	0.98	20.59
106812	Kent County Council	Stationery inv I2766456	1.09	0.22	-
		Towel dispensers hand towels re V/Hall inv I2766456	47.40	-	-

		Stationery inv I2761993	18.90	3.78	71.39
106813	NPC Tree Surgery	Climb & dead wood conifers @ layby Hartley Burial Ground inv 100117	250.00	50.00	300.00
106814	Hartley Village Hall	Baby ballet hire of HVH November 2016. Hirer made payment by BACS to HPC in error inv 32/16	24.00	-	24.00
106815	Bayly Environmental Services Ltd	Legionella sample from Pavilion 05/01/17 inv 211696	100.00	20.00	120.00
106816	Findwillow Ltd	Acer Trees for New burial ground, labour and root barriers	3,226.23	645.25	3,871.48
106817	Post Office Limited	200 x 2nd class stamps re newsletter	110.00	-	110.00
106818	Scottish Power	Electricity @ Pavilion 27/10/16 - 30/01/17	106.28	-	106.28
			11,144.36	856.38	12,000.74

## **Adjournment**

The meeting was adjourned at 7.32 p.m.

Cllr Brazier, the Kent County Councillor reported that the traffic survey and pedestrian count that he had commissioned in response to the Parish Council's request for a pedestrian crossing to be installed on Ash Road to the north of the junction with Parkfield had been completed and that the next step would be to arrange a meeting with himself, the Traffic Engineer from KCC and Members of the Parish Council. Cllr Brazier also advised that if the Parish Council was interested in obtaining a Speed Indicator Device, then this should be progressed as soon as possible.

Cllr Abraham reported that the proposed council tax base would be put before the full Council on 22<sup>nd</sup> February.

Cllr Abraham reported that Sevenoaks District Council had recently purchased a shop, with offices above, in Sevenoaks High Street.

Dr Roberts asked when the overhead cables at Northfield were likely to be replaced by a substation, as approved by the Northfield Management Committee some time ago.

The Chairman confirmed that she would raise the issue at the next meeting of the Northfield Management Committee.

Dr Roberts asked why the Northfield Management Committee agendas were not put on the Parish Council's website.

The Clerk reported that there was sometimes a delay in them going on the website, but that she would endeavour to post them more promptly in future.

The meeting resumed at 7.36 p.m.