

## HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs H Boden  
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23<sup>rd</sup> June 2022

Dear Councillor

You are hereby summoned to attend a meeting of the General Purposes Committee to be held on **WEDNESDAY 29<sup>th</sup> JUNE 2022** commencing at **7.00 p.m.** at **Hartley Library, Ash Road.**

Yours sincerely

*Helen Boden*

**Helen Boden**  
**Proper Officer**

**Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.**

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### AGENDA

#### **1. Election of Chairman**

To elect a Chairman of the General Purposes Committee until the Annual meeting of the Council in May 2023.

#### **2. Election of Vice - Chairman**

To elect a Vice Chairman of the General Purposes Committee until the Annual meeting of the Council in May 2023.

#### **3. Apologies**

To receive apologies for absence.

#### **4. Declarations of Interest**

To receive Members' declarations of interest, not already included on their Register of Interests.

#### **5. Minutes (WHITE)**

To approve the minutes of the meeting of the General Purposes Committee held on 2<sup>nd</sup> March 2022, as a correct record. (Annexed).

#### **6. Terms of Reference and Delegated Powers (CREAM)**

To review the Terms of Reference and Delegated Powers of the General Purposes Committee as approved by the Council on 9<sup>th</sup> May 2022. (Annexed).

Background documents

*Terms of Reference and Delegated Powers as approved on 9<sup>th</sup> May 2022.*

**Pursuant to Standing Order 3 (e) the Chairman will invite members of the public to express an interest if they wish to make representations, answer questions or give evidence in respect of any item of business included on the agenda.**

### **7. Financial Report (BLUE)**

To receive and note reports indicating the detailed income and expenditure by account heading of the Newsletter, Annual Report, Website and Youth Services as at 23<sup>rd</sup> June 2022. (Annexed).

### **8. Youth (YELLOW)**

(a) To consider a report received from the Lead Youth Worker at West Kent Housing Association. (Annexed).

(b) At the meeting of the General Purposes Committee held on 2<sup>nd</sup> March 2022, the Clerk was requested to contact the Youth Hub Delivery Manager at KCC to ask for an update on the postponed youth provision.

The Committee is requested to consider any response received.

### **9. Family Fun Days**

At the meeting of the General Purposes Committee held on 2<sup>nd</sup> March 2022, the Clerk, in consultation with the Chairman of the General Purposes Committee, was authorised to seek a quotation from Play Place to provide an additional Fun Day at the end of July.

The Committee is requested to note that a quotation for the sum of £576.00 was accepted by the Clerk in consultation with the Chairman of the Chairman of the General Purposes Committee for an additional fun day to be provided by Play Place on Tuesday 26<sup>th</sup> July 2022 from 10.00a.m. – 2.00p.m.

### **10. Highway Matters (PINK)**

To consider an email dated 23<sup>rd</sup> May 2022, received from a resident regarding speeding on Ash Road. (Annexed).

### **11. Website**

To consider quotations for the provision of a new Parish Council website.

### **12. Parish Office**

a) To note that the renewal of the lease of office accommodation in Hartley Library has now been completed.

The Parish Council's Solicitor has submitted the Stamp Duty Land Tax Return form on the Parish Council's behalf and will register the Lease at the Land Registry.

The Solicitor has advised that they will confirm once registration of the Lease has been completed, but that there is currently a backlog.

b) At the meeting of the General Purposes Committee held on 2<sup>nd</sup> March 2022, it was resolved that enquiries be made with the Parish Council's Solicitor to establish the procedure when the lease ends.

The Committee is requested to consider any response received.

### **13. Review of Public Rights of Way**

a) At the meeting of the General Purposes Committee held on 2<sup>nd</sup> March 2022, it was resolved that consideration of the submission of an application for a Definitive Map Modification Order to add the footpath leading from Beechlands Close into Hartley Wood, be made at the next meeting, provided that there is sufficient public support.

The Committee is requested to consider whether to progress the matter.

b) To consider any additional footpaths that should be included in the submission of an application for a Definitive Map Modification Order

### **14. National Bus Strategy Update (WHITE)**

To consider an email dated 31<sup>st</sup> May 2022, received from The Public Transport Project Officer at Kent County Council. (Annexed).

### **15. Jubilee Surgery (GREEN)**

To consider any update regarding the Jubilee Surgery. (Annexed – report on PPG meeting)

### **16. Bus Shelters**

At the meeting of the General Purposes Committee held on 2<sup>nd</sup> March 2022, it was noted that Clear Channel, (the contractor that owns and manages bus shelters across the district), as part of the bus shelter agreement that they have with SDC, had asked for suggested locations to install 2 non-ad shelters.

It was noted that Cherry Trees shops and Wellfield had been put forward as possible sites.

The Committee is requested to consider any update received.

### **17. Date of the next meeting**

#### **List of circulated documents**

1. Minutes of the meeting of the General Purposes Committee held on 2<sup>nd</sup> March 2022. (WHITE)
2. Financial report for Newsletter and Annual Report as at 23<sup>rd</sup> June 2022. (BLUE)
3. Financial report for Website as at 23<sup>rd</sup> June 2022. (BLUE)
4. Financial report for Youth Services as at 23<sup>rd</sup> June 2022 (BLUE)
5. Report received from the Lead Youth Worker at West Kent Housing Association. (YELLOW)
6. Email dated 23<sup>rd</sup> May 2022, received from a resident regarding speeding on Ash Road. (PINK)
7. Email dated 31<sup>st</sup> May 2022, received from The Public Transport Project Officer at Kent County Council. (WHITE)
8. Report on PPG Meeting. (GREEN)