

HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs H Boden
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15th March 2021

Dear Councillor

You are hereby summoned to attend a meeting of the General Purposes Committee to be **held remotely, using “Zoom”** on **MONDAY 22nd MARCH 2021** commencing at **6.30p.m.**

Please log in using meeting code **436 7184 770**.

Yours sincerely

Helen Boden

**Helen Boden
Proper Officer**

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, came into force on 4th April 2020.

Regulation 5 permits the holding of remote meetings.

Members of the public wishing to attend the meeting, should contact the Clerk at the Parish Office for further instructions.

AGENDA

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest, not already included on their Register of Interests.

3. Minutes

To approve the minutes of the meeting of the General Purposes Committee held on 22nd September 2020, as a correct record. (Annexed).

Pursuant to Standing Order 3 (e) the Chairman will invite members of the public to express an interest if they wish to make representations, answer

questions or give evidence in respect of any item of business included on the agenda.

4. Financial Report

To receive and note reports indicating the detailed income and expenditure by account heading of the Newsletter, Annual Report, Website and Youth Services as at 15th March 2021. (Annexed).

5. Youth

(a) To consider a report received from West Kent Housing Association for the period 9th July 2020 to 30th September 2020. (Annexed).

(b) To consider an email dated 7th December 2020, received from the Lead Youth Worker at West Kent Housing Association. (Annexed).

6. Highway Matters

(a) To note the results of the speed check recently carried out on Ash Road by the Black Lion Public House.

(b) To consider an email dated 17th February 2021, received from the Sevenoaks District Manager at Kent Highway Services. (Annexed).

(c) At the meeting of the General Purposes Committee held on 22nd September 2020, it was agreed that the Clerk be requested to contact Kent Highway Services to enquire about the possible replacement of the existing speed indicator advice sign located outside Fairby Grange, with one that can record vehicle numbers and speeds.

Members noted that the signs have a limited life span and that Kent Highway Services had advised that should the sign fail, it may not be replaced.

The Clerk reported that she had enquired about the possibility of installing a solar powered sign that would record data remotely, but that KHS had advised that this was not an available option.

The Chairman reported that he had made enquiries with an independent supplier and that there were options available.

The Clerk reported that she had made enquiries with Sevenoaks District Council regarding the use of CIL monies for any future project and had received confirmation that both A and B monies could be utilised.

It was resolved that, enquiries be pursued about a replacement sign.

The Committee is requested to consider an email dated 22nd October 2020, received from Kent Highway Services. (Annexed).

7. Website

The Parish Council's Data Protection Officer recently highlighted the fact that the Parish Council's website does not have an SSL Certificate.

The Committee is requested to consider emails received from the Parish Council's website provider and Satswana, the Parish Council's Data Protection Officer, dated 2nd February 2021.

8. Parish Office

At the meeting of the General Purposes Committee held on 22nd September 2020, the Clerk reported that she had received a voicemail message from Kent County Council's Property Services Department, but despite calling them back and leaving numerous messages, she had not been able to contact them.

Members noted that the Property Services Department had in the past, dealt with arrangements for the lease on the Parish Office, but it was not clear from the message left, whether this was the reason for them contacting the council on this occasion.

It was resolved that the Clerk be requested to continue to endeavour to contact KCC's Property Department.

The Committee is requested to note that the Clerk has now spoken to KCC and that they were enquiring whether the Parish Council was still using the library building, or whether the building should be secured.

9. GDPR

To consider a Council Update, dated January 2021, from Satswana, the Parish Council's Data Protection Officer. (Annexed).

10. Queen's Platinum Anniversary

To note that the Queen's Platinum Anniversary is due to be celebrated over the first weekend in June 2022.

The Committee is requested to consider whether the Council should commemorate the event in some way.

11. Highway Improvement Plan

To review the Highway Improvement Plan. (Annexed).

12. Parish Footpaths

To consider publishing a footpath guide for the parish.

13. Review of Public Rights of Way

At the meeting of the General Purposes Committee held on 22nd September 2020, the Committee noted that on 1 January 2026 the government intends to close the definitive maps to the claim of historic paths which existed before 1949 (section 53 of the Countryside and Rights of Way Act 2000 (CROW Act)), with the aim of providing certainty to landowners about what highways exist on their land.

Therefore, users should ensure that all such routes which are useful or potentially useful are claimed before that date.

Since most surveying authorities have a huge and growing backlog of claims, the aim of the Deregulation Act is to speed up the processing and determination of path claims. It is the result of many years' work, and the consensus reached, by the rights of way stakeholder working group, consisting of balanced representation from landowners, local authorities and users.

It was resolved that *1) an article be placed in the next edition of the Parish Council's newsletter, seeking resident's views as to whether a review of the Parish's Public*

Rights of Ways should be conducted and, 2) the local footpath representative be asked for their views.

The Committee is requested to consider an update.

14. Mobile Safety camera

At the meeting of the Parish Council held on 8th February 2021, it was resolved that a quotation received from WCCTV, for the sum of £7,000 + VAT, for the supply and installation of a WCCTV 4G Speed Dome + 4TB HDD + 5yrs service bundle, be accepted.

At the meeting of the Amenities & Open Spaces Committee held on 17th February 2021, the Committee was asked to consider a draft policy statement and CCTV policy, but it was recommended that in light of concerns regarding the suitability of the camera due to the lack of street lighting in the parish, that the matter, be referred back to the full Council for further consideration.

The Council agreed that further investigations should be carried out, regarding the possibility of the purchase of a wildlife camera.

The Committee is requested to give this matter its consideration.

15. Urgent Care Services in Dartford, Gravesham and Swanley

At the meeting of the General Purposes Committee held on 22nd September 2020, Cllr Perry Cole reported that he was due to attend the Clinical Commissioning Group's AGM on 24th September and that should Members have any questions that they would like to ask, he would put them forward.

To receive an update from Cllr Cole.

16. Date of the next meeting

List of circulated documents

1. *Minutes of the meeting of the General Purposes Committee held on 22nd September 2020. (WHITE).*
2. *Financial report for Newsletter and Annual Report as at 15th March 2021. (BLUE).*
3. *Financial report for Website as at 15th March 2021. (BLUE).*
4. *Financial report for Youth Services as at 15th March 2021. (BLUE).*
5. *Report from West Kent Housing Association. (YELLOW).*
6. *Email dated 7th December 2020, from the Lead Youth Worker Report at West Kent Housing. (YELLOW).*
7. *Email dated 17th February 2021, received from the Sevenoaks District Manager at Kent Highway Services. (PINK).*
8. *Email dated 22nd October 2020, received from Kent Highway Services.*
9. *Emails received from the Parish Council's website provider and Satswana, the Parish Council's Data Protection Officer, dated 2nd February 2021. (GREEN).*
10. *Council Update, dated January 2021, from Satswana. (WHITE).*
11. *Highway Improvement Plan. (YELLOW).*