

## THE PARISH COUNCIL OF HARTLEY

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3<sup>rd</sup> September 2019

Dear Councillor

You are hereby summoned to attend a meeting of Hartley Parish Council to be held at the **Pavilion, Manor Field, Church Road** on **MONDAY 9<sup>th</sup> SEPTEMBER 2019** commencing at **7.30 p.m.** The business to be transacted at the meeting is:

Yours sincerely

*Helen Boden*

Helen Boden  
**Proper Officer**

**To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.**

**Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.**

### AGENDA

**1. Apologies**

To receive and approve, if necessary, any apologies for absence.

**2. Declarations of Interest**

To receive Members' declarations of interest which have not already been entered in the Members' Register of Interests or notified to the Monitoring Officer.

*Members are reminded of the duty to register with the Monitoring Officer any change to interests or new interests in Appendices A and B of the Council's adopted Code of Conduct within 28 days of becoming aware of it.*

**3. Dispensations**

To consider any request/s received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matter/s to be considered at this meeting where a Member has an interest in Appendices A and/or B of the Council's Code of Conduct adopted on 10<sup>th</sup> November 2014.

**4. Minutes (WHITE)**

To approve, as a correct record, the minutes of the Hartley Parish Council meeting held on 8<sup>th</sup> July 2019. (Annexed).

**Adjournment**

*The meeting will be adjourned to receive any reports from the County Councillor and the District Councillors and to allow a public question time.*

**Pursuant to Standing Order 3 (e) the Chairman of the Council will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.**

**5. Amenities & Open Spaces Committee (GREEN)**

To adopt the minutes of the meeting of the Amenities & Open Spaces Committee held on 6<sup>th</sup> August 2019 and to consider any recommendations contained therein. (Annexed).

**6. Burial Grounds & Gardens of Remembrance Committee (PINK)**

To adopt the minutes of the meeting of the Burial Grounds & Gardens of Remembrance Committee held on 7<sup>th</sup> August 2019 and to consider any recommendations contained therein. (Annexed).

**7. Planning Committee (YELLOW)**

To adopt the minutes of the meetings of the Planning Committee held on 10<sup>th</sup> July 2019, 24<sup>th</sup> July 2019, 7<sup>th</sup> August 2019, 14<sup>th</sup> August 2019 and 28<sup>th</sup> August 2019 and to consider any recommendations contained therein. (Annexed).

**8. The Planning Inspectorate - Independent Examination of the Sevenoaks District Local Plan. (BLUE)**

*At the Extraordinary Meeting of Hartley Parish Council held on 8<sup>th</sup> August 2018, it was resolved that;*

*“the Planning Committee be given delegated authority to consider and accept any quotations received for professional expertise, which it considers necessary to assist with the preparation and submission of the Council's response to the Sevenoaks District Council – Draft Local Plan consultation. (S 1972 LGA – power to appoint/instruct professional expertise), up to the sum contained in the new ear marked reserve”.*

At the Parish Council meeting held on 10<sup>th</sup> December 2018, it was resolved that;

*“ the Planning Consultant engaged to submit the Council's objections to the initial consultation, be asked to represent the Council at any public examination of the Plan during 2019, provided that any expenditure be limited to the sum remaining in the Local Plan Earmarked Reserve”.*

(a) Members are requested to note the current balance in the Local Plan Earmarked Reserve and the estimated expenditure with regard to the Planning

Consultant's preparation of the Position Statements and his attendance at the examination should it be required. (Annexed).

b) To receive and note an email dated 21/08/2019 from Sevenoaks District Council regarding the Outline Programme of Hearings V.2 (20/08/19) noting the amended dates.

**9. VE Day – 75<sup>th</sup> Anniversary (WHITE)**

(a) To consider the notes of the Working Party meeting held on 19<sup>th</sup> August 2019, in respect of the "VE Day – 75<sup>th</sup> Anniversary event due to take place on Friday 8<sup>th</sup> May 2020, including any recommendations contained therein. (Annexed).

(b) To consider a provisional estimate of expenditure in respect of the "VE Day – 75<sup>th</sup> Anniversary event due to take place on Friday 8<sup>th</sup> May 2020. (Annexed).

**10. Payments (BLUE)**

(a) To approve the payment of the accounts for September 2019. (To follow).

(b) To receive and note a Council detail report setting out actual income and expenditure against budgeted estimates as at 3<sup>rd</sup> September 2019.

(c) To verify the bank reconciliations for the Council's three bank accounts. Bank statements and reconciliations will be available at the meeting.

**List of circulated documents**

1. Minutes of the meeting of the Council held on 8<sup>th</sup> July 2019. **(WHITE)**
2. Minutes of the meeting of the Amenities & Open Spaces Committee held on 6<sup>th</sup> August 2019. **(GREEN)**
3. Minutes of the meeting of the Burial Grounds & Gardens of Remembrance Committee held on 7<sup>th</sup> August 2019. **(PINK)**
4. Minutes of the meetings of the Planning Committee held on 10<sup>th</sup> July 2019, 24<sup>th</sup> July 2019, 7<sup>th</sup> August 2019, 14<sup>th</sup> August 2019 and 28<sup>th</sup> August 2019. **(YELLOW)**
5. Estimate from the Planning Consultant for work in relation to the independent examination of the Sevenoaks District Local Plan. **(BLUE)**
6. Notes of the VE Day – 75<sup>th</sup> Anniversary Working Party meeting held on 19<sup>th</sup> August 2019. **(WHITE)**
7. Provisional estimate of expenditure for the VE Day – 75<sup>th</sup> Anniversary event. **(WHITE)**
8. Schedule of payments September 2019. **(BLUE)**
9. Council detail report setting out actual income and expenditure against budgeted estimates as at 3<sup>rd</sup> September 2019. **(BLUE)**



