

THE PARISH COUNCIL OF HARTLEY

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

Tel/fax: 01474 709441

E mail: mail@hartleyparishcouncil.org.uk

Website: www.hartleyparishcouncil.org.uk

2nd July 2019

Dear Councillor

You are hereby summoned to attend a meeting of Hartley Parish Council to be held at the **Pavilion, Manor Field, Church Road** on **MONDAY 8th JULY 2019** commencing at **7.30 p.m.** The business to be transacted at the meeting is:

Yours sincerely

Helen Boden

Helen Boden
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest which have not already been entered in the Members' Register of Interests or notified to the Monitoring Officer.

Members are reminded of the duty to register with the Monitoring Officer any change to interests or new interests in Appendices A and B of the Council's adopted Code of Conduct within 28 days of becoming aware of it.

3. Dispensations

To consider any request/s received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matter/s to be considered at this meeting where a Member has an interest in Appendices A and/or B of the Council's Code of Conduct adopted on 10th November 2014.

4. Minutes (WHITE)

To approve, as a correct record, the minutes of the Hartley Parish Council meeting held on 10th June 2019. (Annexed).

Adjournment

The meeting will be adjourned to receive any reports from the County Councillor and the District Councillors and to allow a public question time.

Pursuant to Standing Order 3 (e) the Chairman of the Council will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

5. Amenities & Open Spaces Committee (GREEN)

To adopt the minutes of the meeting of the Amenities & Open Spaces Committee held on 2nd July 2019 and to consider any recommendations contained therein. (To follow).

6. Burial Grounds & Gardens of Remembrance Committee (PINK)

To adopt the minutes of the meeting of the Burial Grounds & Gardens of Remembrance Committee held on 26th June 2019 and to consider any recommendations contained therein. (Annexed).

7. Planning Committee (YELLOW)

To adopt the minutes of the meetings of the Planning Committee held on 12th June 2019 and 26th June 2019 and to consider any recommendations contained therein. (Annexed).

8. VE Day – 75th Anniversary (WHITE)

(a) To consider the notes of the Working Party meeting held on 1st July 2019, in respect of the “VE Day – 75th Anniversary event due to take place on Friday 8th May 2020, including any recommendations contained therein. (To follow).

(b) To consider making funds available to support the “VE Day – 75th Anniversary” event, due to take place on Friday 8th May 2020.

The Council is requested to consider a draft budget proposed by the Working Party at its meeting held on 1st July 2019. (To follow).

(c) To consider waiving the Contract provision in Section 11.1 (j) of the Parish Council’s Financial Regulations, relating to the provision of a marquee and fireworks, in view of the special circumstances outlined in the notes of the Working Party meeting held on 1st July 2019.

9. Payments (BLUE)

(a) To approve the payment of the accounts for July and August 2019. (To follow).

(b) To receive and note a Council detail report setting out actual income and expenditure against budgeted estimates as at 2nd July 2019.

(c) To verify the bank reconciliations for the Council's three bank accounts. Bank statements and reconciliations will be available at the meeting.

List of circulated documents

1. Minutes of the meeting of the Council held on 10th June 2019. **(WHITE)**
2. Minutes of the meeting of the Amenities & Open Spaces Committee held on 2nd July 2019. **(CREAM)**
3. Minutes of the meetings of the Planning Committee held on 12th June 2019 and 26th June 2019. **(YELLOW)**
4. Notes of the VE Day – 75th Anniversary Working Party meeting held on 1st July 2019. **(WHITE)**
5. Draft budget for the VE Day – 75th Anniversary event. **(WHITE)**
6. Schedule of payments July & August 2019. **(BLUE)**
7. Council detail report setting out actual income and expenditure against budgeted estimates as at 2nd July 2019. **(BLUE)**

