

## THE PARISH COUNCIL OF HARTLEY

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

Tel/fax: 01474 709441

E mail: mail@hartleyparishcouncil.org.uk

Website: www.hartleyparishcouncil.org.uk

8<sup>th</sup> January 2019

Dear Councillor

You are hereby summoned to attend a meeting of Hartley Parish Council to be held at the **Pavilion, Manor Field, Church Road** on **MONDAY 14<sup>th</sup> January 2019** commencing at **7.30 p.m.** The business to be transacted at the meeting is:

Yours sincerely

*Helen Boden*

Helen Boden  
**Proper Officer**

**To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.**

**Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.**

### AGENDA

**1. Apologies**

To receive and approve, if necessary, any apologies for absence.

**2. Declarations of Interest**

To receive Members' declarations of interest which have not already been entered in the Members' Register of Interests or notified to the Monitoring Officer.

*Members are reminded of the duty to register with the Monitoring Officer any change to interests or new interests in Appendices A and B of the Council's adopted Code of Conduct within 28 days of becoming aware of it.*

**3. Dispensations**

To consider any request/s received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matter/s to be considered at this meeting where a Member has an interest in Appendices A and/or B of the Council's Code of Conduct adopted on 10<sup>th</sup> November 2014.

**4. Minutes (WHITE)**

To approve, as a correct record, the minutes of the Hartley Parish Council meeting held on 10<sup>th</sup> December 2018. (Annexed).

**Adjournment**

*The meeting will be adjourned to receive any reports from the County Councillor and the District Councillors and to allow a public question time.*

**Pursuant to Standing Order 3 (e) the Chairman of the Council will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.**

**5. Co-option to the Council**

At the Council meeting held on 10<sup>th</sup> December 2018, the Council noted the resignation of Cllr Mrs Dorothy Vesey as a Member of Hartley Parish Council.

A Notice of Vacancy had been displayed on the Parish Council's noticeboard and on the website on 5<sup>th</sup> December 2018.

Members noted that In accordance with Rule 5 (6) Local Elections (Parishes and Communities) (England and Wales) Rules 2006, where the vacancy occurs within six months before the day on which the councillor whose office is vacant would regularly have retired, an election shall not be held and the vacancy may be filled either by co-option by the Parish, or at the next ordinary election of councillors on 2<sup>nd</sup> May 2019.

It was resolved that in view of the above, no action be taken to fill the vacancy, unless, as a result of the Notice of Vacancy displayed on the Parish Council's noticeboard and website, an applicant comes forward, in which case, the Council will take the necessary steps to fill the vacancy by co-option.

The Council is requested to consider an update.

**6. Finance Committee (BLUE)**

To adopt the minutes of the meeting of the Finance Committee held on 19<sup>th</sup> December 2018 and to consider any recommendations contained therein. (Annexed).

**7. Planning Committee (YELLOW)**

To adopt the minutes of the meetings of the Planning Committee held on 19<sup>th</sup> December 2018 and 2<sup>nd</sup> January 2019 and to consider any recommendations contained therein. (Annexed).

**8. Bank Signatories**

To consider including an additional Member of the Council as a signatory to the Council's bank accounts, following the recent resignation of Cllr Vesey. The current signatories are Cllrs Abraham, Bennett, Graeme and Oxtoby.

**9. Sevenoaks District Council Local Plan Proposed Submission Version Consultation (December 2018) and Additional Consultations (WHITE)**

(a) To consider an email dated 18<sup>th</sup> December 2018, received from Sevenoaks District Council, regarding the consultations on the Proposed Submission Version of the Local Plan (Regulation 19) and the Additional Potential Strategic Development Sites in the Green Belt. (Annexed).

The consultation period runs from 9 a.m. on Tuesday 18<sup>th</sup> December 2018 until midnight on Sunday 3<sup>rd</sup> February 2019.

(b) To consider a verbal report on the meeting with the Planning Consultant held on 14<sup>th</sup> January 2019 and to consider a course of action.

**10. Payments (BLUE)**

(a) To approve the payment of the accounts for January 2019. (Annexed).

(b) To receive and note a Council detail report setting out actual income and expenditure against budgeted estimates as at 8<sup>th</sup> January 2019.

(c) To verify the bank reconciliations for the Council's three bank accounts. Bank statements and reconciliations will be available at the meeting.

**List of circulated documents**

1. Minutes of the meeting of the Council held on 10<sup>th</sup> December 2018. **(WHITE)**
2. Minutes of the meeting of the Finance Committee held on 19<sup>th</sup> December 2018. **(BLUE)**
3. Minutes of the meetings of the Planning Committee held on 19<sup>th</sup> December 2018 and 2<sup>nd</sup> January 2019. **(YELLOW)**
4. Email dated 18<sup>th</sup> December 2019, from Sevenoaks District Council. **(WHITE)**
5. Schedule of payments for January 2019. **(BLUE)**
6. Council detail report setting out actual income and expenditure against budgeted estimates as at 8<sup>th</sup> January 2019. **(BLUE)**