

THE PARISH COUNCIL OF HARTLEY

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2nd October 2018

Dear Councillor

You are hereby summoned to attend a meeting of Hartley Parish Council to be held at the **Pavilion, Manor Field, Church Road** on **MONDAY 8th OCTOBER 2018** commencing at **7.30 p.m.** The business to be transacted at the meeting is:

Yours sincerely

Helen Boden

Helen Boden
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest which have not already been entered in the Members' Register of Interests or notified to the Monitoring Officer.

Members are reminded of the duty to register with the Monitoring Officer any change to interests or new interests in Appendices A and B of the Council's adopted Code of Conduct within 28 days of becoming aware of it.

3. Dispensations

To consider any request/s received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matter/s to be considered at this meeting where a Member has an interest in Appendices A and/or B of the Council's Code of Conduct adopted on 10th November 2014.

- 4. Minutes (WHITE)**
To approve, as a correct record, the minutes of the Hartley Parish Council meeting held on 10th September 2018. (Annexed).
- Adjournment**
- The meeting will be adjourned to receive any reports from the County Councillor and the District Councillors and to allow a public question time.*
- Pursuant to Standing Order 3 (e) the Chairman of the Council will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.**
- 5. Burial Grounds & Gardens of Remembrance Committee (PINK)**
To adopt the minutes of the meeting of the Burial Grounds & Gardens of Remembrance Committee held on 19th September 2018 and to consider any recommendations contained therein. (To follow).
- 6. General Purposes Committee (CREAM)**
To adopt the minutes of the meeting of the General Purposes Committee held on 10th September 2018 and to consider any recommendations contained therein. (Annexed).
- 7. Planning Committee (YELLOW)**
To adopt the minutes of the meetings of the Planning Committee held on 19th September 2018 (Annexed) and 3rd October 2018 (to follow) and to consider any recommendations contained therein.
- 8. Nation's Tribute Working Party (WHITE)**
To receive and note the minutes of the meeting of the meeting of the Nation's Tribute Working Party held on 6th September 2018 and to consider any recommendations contained therein. (To follow).
- 9. Northfield Management Committee (PINK)**
To receive and note the minutes of the meeting of the Northfield Management Committee held on 3rd September 2018 and to consider any recommendations contained therein. (Annexed).
- 10. Kent Household Waste Recycling Centre Consultation (WHITE)**
To consider the Kent Household Waste Recycling Centre Consultation, which is live between Thursday 6th September and Thursday 1st November 2018. (Annexed).
- 11. KALC Community Awards Scheme 2019 (GREEN)**
To note that the Kent Association of Local Councils (KALC), has launched the 2019 KALC Community Awards Scheme, with support from the High Sheriff of Kent, Chairman of Kent County Council and Deputy Mayor of Medway and to consider whether the Council wishes to adopt the 2019 scheme and nominate

an individual or group that has made a significant contribution to the community.

Background Document

Email dated 24th September 2018 from KALC (Annexed)

12. Payments (BLUE)

- (a) To approve the payment of the accounts for October 2018. (Annexed).
- (b) To receive and note a Council detail report setting out actual income and expenditure against budgeted estimates as at 2nd October 2018.
- (c) To verify the bank reconciliations for the Council's three bank accounts. Bank statements and reconciliations will be available at the meeting.

List of circulated documents

1. Minutes of the meeting of the Council held on 10th September 2018. **(WHITE)**
2. Minutes of the meeting of the Burial Grounds & Gardens of Remembrance Committee held on 19th September 2018. **(PINK)**
3. Minutes of the meeting of the General Purposes Committee held on 10th September 2018. **(CREAM)**
4. Minutes of the meetings of the Planning Committee held on 19th September and 3rd October 2018. **(YELLOW)**
5. Minutes of the Nation's Tribute Working Party held on 6th September 2018. **(WHITE)**
6. Minutes of the meeting of the Northfield Management Committee held on 3rd September 2018. **(PINK)**
7. Kent Household Waste Recycling Centre Consultation. **(WHITE)**
8. Email dated 24th September 2018, from KALC. **(GREEN)**
9. Schedule of payments for October 2018. **(BLUE)**
10. Council detail report setting out actual income and expenditure against budgeted estimates as at 2nd October 2018. **(BLUE)**