

## THE PARISH COUNCIL OF HARTLEY

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4<sup>th</sup> September 2018

Dear Councillor

You are hereby summoned to attend a meeting of Hartley Parish Council to be held at the **Pavilion, Manor Field, Church Road** on **MONDAY 10<sup>th</sup> SEPTEMBER 2018** commencing at **7.30 p.m.** The business to be transacted at the meeting is:

Yours sincerely

*Helen Boden*

Helen Boden  
**Proper Officer**

**To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.**

**Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.**

### AGENDA

**1. Apologies**

To receive and approve, if necessary, any apologies for absence.

**2. Declarations of Interest**

To receive Members' declarations of interest which have not already been entered in the Members' Register of Interests or notified to the Monitoring Officer.

*Members are reminded of the duty to register with the Monitoring Officer any change to interests or new interests in Appendices A and B of the Council's adopted Code of Conduct within 28 days of becoming aware of it.*

**3. Dispensations**

(a) Pursuant to paragraph 15 of the Code of Conduct adopted by the Council on 10th November 2014, the Council is requested to consider a request from Cllr Malham to grant a dispensation to enable participation in discussion and voting on any matter/s relating to the Hartley Village Hall Trust until the next

ordinary election in May 2019, on the grounds that the Council is the sole trustee of the Charity and to do otherwise would impede any business to be transacted by the Council relating to the Trust.

(b) To consider any request/s received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matter/s to be considered at this meeting where a Member has an interest in Appendices A and/or B of the Council's Code of Conduct adopted on 10<sup>th</sup> November 2014.

**4. Minutes (WHITE)**

To approve, as a correct record, the minutes of the Extraordinary meeting of the Hartley Parish Council held on 8<sup>th</sup> August 2018. (Annexed).

**Adjournment**

*The meeting will be adjourned to receive any reports from the County Councillor and the District Councillors and to allow a public question time.*

**Pursuant to Standing Order 3 (e) the Chairman of the Council will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.**

**5. Amenities & Open Spaces Committee (GREEN)**

To adopt the minutes of the meeting of the Amenities & Open Spaces Committee held on 4<sup>th</sup> September 2018 and to consider any recommendations contained therein. (To follow).

**6. Planning Committee (YELLOW)**

To adopt the minutes of the meetings of the Planning Committee held on 11<sup>th</sup> July 2018, 8<sup>th</sup> August 2018, 22<sup>nd</sup> August 2018 (annexed) and 5<sup>th</sup> September 2018 (to follow) and to consider any recommendations contained therein.

**7. Nation's Tribute Working Party (WHITE)**

To receive and note the minutes of the meeting of the meeting of the Nation's Tribute Working Party held on 12<sup>th</sup> July 2018 and to consider any recommendations contained therein. (Annexed).

**8. Northfield Management Committee (PINK)**

To receive and note the minutes of the meeting of the Northfield Management Committee held on 3<sup>rd</sup> September 2018 and to consider any recommendations contained therein. (To follow).

**9. Pedestrian Crossing (CREAM)**

To consider an email dated 21<sup>st</sup> August 2018, received from the Schemes Planning & Delivery Manager at Kent Highway Services, following a meeting held on 21<sup>st</sup> August, with members of the Parish Council and representatives from Kent Highway Services. (Annexed).

**10. Payments (BLUE)**

(a) To approve the payment of the accounts for September 2018. (Annexed).

(b) To receive and note a Council detail report setting out actual income and expenditure against budgeted estimates as at 4<sup>th</sup> September 2018.

(c) To verify the bank reconciliations for the Council's three bank accounts. Bank statements and reconciliations will be available at the meeting.

### **List of circulated documents**

1. Minutes of the Extraordinary meeting of the Council held on 8<sup>th</sup> August 2018. **(WHITE)**
2. Minutes of the meetings of the Planning Committee held on 11<sup>th</sup> July 2018, 8<sup>th</sup> August 2018 and 22<sup>nd</sup> August 2018. **(YELLOW)**
3. Minutes of the Nation's Tribute Working Party held on 12<sup>th</sup> July 2018
4. Minutes of the meeting of the Northfield Management Committee held on 3<sup>rd</sup> September 2018. **(PINK)**
5. Email dated 21<sup>st</sup> August 2018, received from the Schemes Planning & Delivery Manager at Kent Highway Services. **(CREAM)**
6. Schedule of payments for September 2018. **(BLUE)**
7. Council detail report setting out actual income and expenditure against budgeted estimates as at 4<sup>th</sup> September 2018. **(BLUE)**

