

THE PARISH COUNCIL OF HARTLEY

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

Tel/fax: 01474 709441

E mail: mail@hartleyparishcouncil.org.uk

Website: www.hartleyparishcouncil.org.uk

3rd July 2018

Dear Councillor

You are hereby summoned to attend a meeting of Hartley Parish Council to be held at the **Pavilion, Manor Field, Church Road** on **MONDAY 9th JULY 2018** commencing at **7.30 p.m.** The business to be transacted at the meeting is:

Yours sincerely

Helen Boden

Helen Boden
Proper Officer

To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.

AGENDA

1. Apologies

To receive and approve, if necessary, any apologies for absence.

2. Declarations of Interest

To receive Members' declarations of interest which have not already been entered in the Members' Register of Interests or notified to the Monitoring Officer.

Members are reminded of the duty to register with the Monitoring Officer any change to interests or new interests in Appendices A and B of the Council's adopted Code of Conduct within 28 days of becoming aware of it.

3. Dispensations

(a) Pursuant to paragraph 15 of the Code of Conduct adopted by the Council on 10th November 2014, the Council is requested to consider a request from Cllr Ross to grant a dispensation to enable participation in discussion and voting on any matter/s relating to the Hartley Village Hall Trust until the next

ordinary election in May 2019, on the grounds that the Council is the sole trustee of the Charity and to do otherwise would impede any business to be transacted by the Council relating to the Trust.

(b) To consider any request/s received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matter/s to be considered at this meeting where a Member has an interest in Appendices A and/or B of the Council's Code of Conduct adopted on 10th November 2014.

4. Minutes (WHITE)

To approve, as a correct record, the minutes of the Hartley Parish Council meeting held on 11th June 2018. (Annexed).

Adjournment

The meeting will be adjourned to receive any reports from the County Councillor and the District Councillors and to allow a public question time.

Pursuant to Standing Order 3 (e) the Chairman of the Council will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.

5. Co-option to the Council

At the Council meeting held on 11th June 2018, the Council was informed that following the resignations of Councillor Burchell and Councillor Beaman, two applications had been received from eligible candidates in response to the public notice displayed on the Council's noticeboards and website.

The Chairman reported that due to unforeseen circumstances, one of the applicants was unable to attend the meeting and that therefore, consideration of their application would have to be deferred to the July Council meeting.

The Council is requested to consider an application from a resident to be co-opted as a Hartley Parish Councillor.

6. Declaration of Acceptance of Office

Subject to the Council's approval of Agenda item 5, to receive the prospective Councillors declaration of acceptance of office.

7. Membership of Committees (CREAM)

Subject to items 5 and 6, to review the membership of committees.

A schedule indicating the current membership of Committees and Advisory Committees is annexed.

8. Finance Committee (BLUE)

To adopt the minutes of the meeting of the Finance Committee held on 27th June 2018 and to consider any recommendations contained therein. (Annexed).

- 9. Planning Committee (YELLOW)**
To adopt the minutes of the meetings of the Planning Committee held on 13th June 2018 and 27th June 2018 and to consider any recommendations contained therein. (Annexed).
- 10. Standing Orders Advisory Committee (PINK)**
To adopt the minutes of the meeting of the Standing Orders Advisory Committee held on 27th June 2018 and to consider any recommendations contained therein. (Annexed).
- 11. Sevenoaks District Council – New Local Plan 2015-35**
To receive an update on the proposed timetable for the production of the Sevenoaks District Council New Local Plan.
- 12. The Big Conversation: Rural Transport – Consultation (WHITE)**
To consider Kent County Council's Big Conversation: Rural Transport consultation document. (Annexed).
Kent County Council's Big Conversation aims to find potential new opportunities in providing rural transport services.
The Clerk will be attending a Parish Seminar on 18th July 2018, to find out further information.
The consultation period ends on 8th August 2018.
- 13. Payments (BLUE)**
(a) To approve the payment of the accounts for July and August 2018. (Annexed).
(b) To receive and note a Council detail report setting out actual income and expenditure against budgeted estimates as at 3rd July 2018.
(c) To verify the bank reconciliations for the Council's three bank accounts. Bank statements and reconciliations will be available at the meeting.

List of circulated documents

1. Minutes of the meeting of the Council held on 11th June 2018. **(WHITE)**
2. Schedule indicating the current membership of Committees and Advisory Committees. **(CREAM)**
3. Minutes of the meeting of the Finance Committee held on 27th June 2018. **(GREEN)**
4. Minutes of the meetings of the Planning Committee held on 13th June 2018 and 27th June 2018. **(YELLOW)**
5. Minutes of the meeting of the Standing Orders Advisory Committee held on 27th June 2018. **(PINK)**

6. Kent County Council's Big Conversation: Rural Transport consultation document. **(WHITE)**
7. Schedule of payments for July and August 2018. **(BLUE)**
8. Council detail report setting out actual income and expenditure against budgeted estimates as at 3rd July 2018. **(BLUE)**

