

# THE PARISH COUNCIL OF HARTLEY

The Parish Council Office, Hartley Library, Ash Road, Hartley, Longfield, Kent DA3 8EL

Tel/fax: 01474 709441

E mail: mail@hartleyparishcouncil.org.uk

Website: www.hartleyparishcouncil.org.uk

6<sup>th</sup> February 2018

Dear Councillor

You are hereby summoned to attend a meeting of Hartley Parish Council to be held at the **Pavilion, Manor Field, Church Road** on **MONDAY 12<sup>th</sup> FEBRUARY 2018** commencing at **7.30 p.m.** The business to be transacted at the meeting is:

Yours sincerely

*Helen Gilder*

Helen Gilder  
Proper Officer

**To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.**

**Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.**

## AGENDA

### 1. Apologies

To receive and approve, if necessary, any apologies for absence.

### 2. Declarations of Interest

To receive Members' declarations of interest which have not already been entered in the Members' Register of Interests or notified to the Monitoring Officer.

*Members are reminded of the duty to register with the Monitoring Officer any change to interests or new interests in Appendices A and B of the Council's adopted Code of Conduct within 28 days of becoming aware of it.*

### 3. Dispensations

(a) Pursuant to paragraph 15 of the Code of Conduct adopted by the Council on 10th November 2014, the Council is requested to consider a request from Cllr Mohr to grant a dispensation to enable participation in discussion and voting on any matter/s relating to the Hartley Village Hall Trust until the next

ordinary election in May 2019, on the grounds that the Council is the sole trustee of the Charity and to do otherwise would impede any business to be transacted by the Council relating to the Trust.

(b) To consider any other request/s received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matter/s to be considered at this meeting where a Member has an interest in Appendices A and/or B of the Council's adopted Code of Conduct.

**4. Minutes (WHITE)**

To approve, as a correct record, the minutes of the Hartley Parish Council meeting held on 8<sup>th</sup> January 2018. (Annexed).

**Adjournment**

*The meeting will be adjourned to receive any reports from the County Councillor and the District Councillors and to allow a public question time.*

**Pursuant to Standing Order 3 (e) the Chairman of the Council will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.**

**5. Amenities & Open Spaces Committee (GREEN)**

To adopt the minutes of the meeting of the Amenities & Open Spaces Committee held on 30<sup>th</sup> January 2018 and to consider any recommendations contained therein. (Annexed).

**6. Burial Grounds & Gardens of Remembrance Committee (PINK)**

To adopt the minutes of the meetings of the Burial Grounds & Gardens of Remembrance Committee held on 31<sup>st</sup> January 2018 and to consider any recommendations contained therein. (Annexed).

**7. Planning Committee (YELLOW)**

To adopt the minutes of the meetings of the Planning Committee held on 24<sup>th</sup> January 2018 (Annexed) and 7<sup>th</sup> February 2018 (to follow) and to consider any recommendations contained therein.

**8. Payments (BLUE)**

(a) To approve the payment of the accounts for February 2018. (To follow).

(b) To receive and note a Council detail report setting out actual income and expenditure against budgeted estimates as at 6<sup>th</sup> February 2018.

(c) To verify the bank reconciliations for the Council's three bank accounts. Bank statements and reconciliations will be available at the meeting.

### List of circulated documents

1. Minutes of the meeting of the Council held on 8<sup>th</sup> January 2018. **(WHITE)**
2. Minutes of the meeting of the Amenities & Open Spaces Committee held on 30<sup>th</sup> January 2018. **(GREEN)**
3. Minutes of the meeting of the Burial Grounds & Gardens of Remembrance Committee held on 31<sup>st</sup> January 2018. **(PINK)**
4. Minutes of the meeting of the Planning Committee held on 24<sup>th</sup> January 2018. **(YELLOW)**
5. Schedule of payments for February 2018. **(BLUE)**
6. Council detail report setting out actual income and expenditure against budgeted estimates as at 6<sup>th</sup> February 2018. **(BLUE)**