

## HARTLEY PARISH COUNCIL

Clerk to the Council: Mrs H Gilder  
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13<sup>th</sup> September 2017

Dear Councillor

You are hereby summoned to attend a meeting of the General Purposes Committee to be held on **TUESDAY 19<sup>th</sup> SEPTEMBER 2017** commencing at **7.45p.m.** in **Hartley Library.**

Yours sincerely

*Helen Gilder*

Helen Gilder  
**Proper Officer**

**Please note that the proceedings of this meeting may be recorded, in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.**

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### AGENDA

#### 1. Apologies

To receive apologies for absence.

#### 2. Declarations of Interest

To receive Members' declarations of interest not already disclosed on their Register of Interests.

#### 3. Minutes

(WHITE)

To approve the minutes of the meeting of the General Purposes Committee held on 30<sup>th</sup> May 2017 as correct record. (Annexed).

**Pursuant to Standing Order 3 (e) the Chairman will invite members of the public to express an interest if they wish to make representations, answer questions or give evidence in respect of any item of business included on the agenda.**

#### 4. Financial Report

(BLUE)

To receive and note reports indicating the detailed income and expenditure by account heading of the Newsletter, Annual Report, Website and Youth Services as at 13th September. (Annexed).

## **5. Budget 2018 –19**

**(PINK)**

To consider the draft budget for the Newsletter, Annual Report, Website and Youth Services for the next financial year 2018/19.

### Background document

*Draft Budget for Newsletter and Annual Report, code 4039 (ANNEXED).*

*Draft Budget for Website, code 4050 (ANNEXED).*

*Draft budget for Youth Services, cost centre 501, code 4501. (ANNEXED).*

## **6. Highways**

**(CREAM)**

### (a) Wellfield

To consider an email dated 4<sup>th</sup> September 2017, received from Jeremy Clark, Parking Engineer at Sevenoaks District Council, regarding the parking proposal at Wellfield. (Annexed).

### (b) St. John's Lane

(i) At the meeting of the General Purposes Committee held on 30<sup>th</sup> May 2017, it was resolved that 'the Clerk be requested to contact Cllr Kelly to express the Council's concern with the extended commuter parking in Hartley and the safety issues caused by the parking of vehicles at the junction of Ash Road and St John's Lane and to request his further assistance with resolving these issues.

The Committee is requested to consider any response received.

(ii) To consider an email dated 26<sup>th</sup> July 2017, received from a resident. (Annexed).

### (c) Castle Hill

To consider an email dated 20<sup>th</sup> July 2017, received from a resident of Castle Hill regarding the traffic. (Annexed).

### (d) Hartley Primary School

To consider emails dated 1<sup>st</sup> July & 7<sup>th</sup> September, received from a resident regarding "Safer School Parking and the Safer School Zones" and emails dated 4<sup>th</sup> July & 7<sup>th</sup> September received from Sevenoaks District Council in response to those emails.

## **7. Pedestrian crossing – Ash Road**

To receive a report on Kent Highway Services preparation work to design a new pedestrian crossing on Ash Road, between Wellfield and Larkfield.

## **8. Speed Indicator Device**

(a) To receive a report on the installation of the new Speed Indicator Device to be shared jointly with Ash-cum-Ridley Parish Council.

(b) At the meeting of the General Purposes Committee meeting held on 30<sup>th</sup> May 2017, the Committee noted that Ash-cum-Ridley had been advised by its insurance company that the device should be insured under one insurance policy to prevent unnecessary complications in the event of a claim.

It was questioned whether the device would be covered by the insurance policy whilst the device was located in Hartley and the Clerk was requested to contact Ash-cum-Ridley Parish Council to clarify the situation.

The Committee is requested to consider any response received.

## **9. Youth Sessions**

**(GREEN)**

(a) To consider a report on youth sessions delivered by Playplace at Woodland Avenue on Tuesday evenings. (If available).

(b) To consider an email dated 28<sup>th</sup> July 2017, received from Playplace. (Annexed)

## **10. Family Fun Days**

To receive a report on the Family Fun Days at Chantry Avenue on 30<sup>th</sup> May (Playplace) and Woodland Avenue on 1<sup>st</sup>, 8<sup>th</sup> August (Playplace) and 15<sup>th</sup> August (Sevenoaks District Council). (If available).

## **11. Remembrance Sunday**

To consider arrangements for the Remembrance Sunday Service on 12<sup>th</sup> November 2017. (Annexed).

## **12. Date of the next meeting**

### **List of circulated documents**

1. *Minutes of the meeting of the General Purposes Committee held on 30<sup>th</sup> May 2017. (WHITE).*
2. *Financial report for Newsletter and Annual Report as at 13<sup>th</sup> September 2017. (BLUE).*
3. *Financial report for Website as at 13<sup>th</sup> September 2017. (BLUE).*
4. *Financial report for Youth Services as at 13<sup>th</sup> September 2017. (BLUE).*
5. *Draft Budget for Newsletter and Annual Report, code 4039. (PINK).*
6. *Draft Budget for Website, code 4050. (PINK).*
7. *Draft budget for Youth Services, cost centre 501, code 4501. (PINK).*
8. *Email dated 4<sup>th</sup> July 2017, from Sevenoaks District Council. (CREAM).*
9. *Letter dated 26<sup>th</sup> July 2017, received from a resident. (CREAM).*
10. *Letter dated 20<sup>th</sup> July 2017, received from a resident. (CREAM).*
11. *Emails dated 1<sup>st</sup> July & 7<sup>th</sup> September received from a resident and 4<sup>th</sup> July & 7<sup>th</sup> September received from SDC. (CREAM).*
12. *Report on arrangements for the Remembrance Sunday Service. (CREAM).*

### **Committee membership (7)**

Cllr Abraham (ex-officio)	Cllr Alford
Cllr Cole	Cllr D Graeme
Cllr Oxtoby (ex-officio)	Cllr Rogers
Cllr Sewell	Cllr Tremain