

## THE PARISH COUNCIL OF HARTLEY

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4<sup>th</sup> July 2017

Dear Councillor

You are hereby summoned to attend a meeting of Hartley Parish Council to be held at the **Pavilion, Manor Field, Church Road** on **MONDAY 10<sup>th</sup> JULY 2017** commencing at **7.30 p.m.** The business to be transacted at the meeting is:

Yours sincerely

*Helen Gilder*

Helen Gilder  
Proper Officer

**To assist in the speedy and efficient despatch of business, Members wishing to obtain factual information on items included on the Agenda are asked to contact the Clerk prior to the day of the meeting.**

**Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014.**

### AGENDA

**1. Apologies**

To receive and approve, if necessary, any apologies for absence.

**2. Declarations of Interest**

To receive Members' declarations of interest which have not already been entered in the Members' Register of Interests or notified to the Monitoring Officer.

*Members are reminded of the duty to register with the Monitoring Officer any change to interests or new interests in Appendices A and B of the Council's adopted Code of Conduct within 28 days of becoming aware of it.*

**3. Dispensations**

To consider any request/s received from Members to grant a dispensation in order to participate in discussion and voting, as appropriate, on matter/s to be considered at this meeting where a Member has an interest in Appendices A and/or B of the Council's Code of Conduct adopted on 10<sup>th</sup> November 2014.

**4. Co-option to the Council**

To be advised of any applications received from eligible candidates following the public notice displayed on the Council's noticeboards and placed on the Council's website. The closing date for applications was 5<sup>th</sup> July 2017.

**5. Membership of Committees (CREAM)**

To review the membership of committees, in light of the recent Councillor resignation and Councillor Cole's request to be removed from the Amenities & Open Spaces Committee and expression of interest to be appointed to the Burial Grounds & Gardens of Remembrance Committee.

A schedule indicating the current membership of Committees and Advisory Committees is annexed.

**6. Minutes (WHITE)**

To approve, as a correct record, the minutes of the Hartley Parish Council meeting held on 12<sup>th</sup> June 2017. (Annexed).

**Adjournment**

*The meeting will be adjourned to receive any reports from the County Councillor and the District Councillors and to allow a public question time.*

**Pursuant to Standing Order 3 (e) the Chairman of the Council will invite members of the public to express an interest should they wish to make representations, answer questions or give evidence in respect of any item of business included in the agenda.**

**7. Amenities & Open Spaces Committee (GREEN)**

To adopt the minutes of the meeting of the Amenities & Open Spaces Committee held on 4<sup>th</sup> July 2017 and to consider any recommendations contained therein. (To follow).

**8. Burial Grounds & Gardens of Remembrance Committee (PINK)**

To adopt the minutes of the meeting of the Burial Grounds & Gardens of Remembrance Committee held on 14<sup>th</sup> June 2017 and to consider any recommendations contained therein. (Annexed).

**9. Planning Committee (YELLOW)**

To adopt the minutes of the meetings of the Planning Committee held on 21<sup>st</sup> June 2017 (Annexed) and 5<sup>th</sup> July 2017 (To follow) and to consider any recommendations contained therein.

**10. Defibrillator (WHITE)**

To consider a report on the installation of the defibrillator and cabinet acquired by Councillor Abraham from KALC, under the Fire and Rescue contributions. (Annexed).

**11. Payments (BLUE)**

(a) To approve the payment of the accounts for July and August 2017. (To follow).

(b) To receive and note a Council detail report setting out actual income and expenditure against budgeted estimates as at 4<sup>th</sup> July 2017.

(c) To verify the bank reconciliations for the Council's three bank accounts. Bank statements and reconciliations will be available at the meeting.

### **List of circulated documents**

1. Schedule indicating the current membership of Committees and Advisory Committees. **(CREAM)**
2. Minutes of the meeting of the Council held on 12<sup>th</sup> June 2017. **(WHITE)**
3. Minutes of the meeting of the Amenities & Open Spaces Committee held on 4<sup>th</sup> July 2017. **(GREEN)**
4. Minutes of the meeting of the Burial Grounds & Gardens of Remembrance Committee held on 14<sup>th</sup> June 2017. **(PINK)**
5. Minutes of the meetings of the Planning Committee held on 21<sup>st</sup> June 2017. **(YELLOW)**
6. Report on the installation of the defibrillator and cabinet. **(WHITE)**
7. Schedule of payments for July and August 2017. **(BLUE)**
8. Council detail report setting out actual income and expenditure against budgeted estimates as at 4<sup>th</sup> July 2017. **(BLUE)**

